



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 2.A.

**Subject:** County Administrator's Comments

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

**Summary of Information:**

Mr. Michel Zajur, CEO/President of the Virginia Hispanic Chamber of Commerce, will present a report on activities of the Chamber of Commerce to the Chesterfield Board of Supervisors.

**Preparer:** \_\_\_\_\_ Lisa Elko

**Title:** Clerk to the Board

**Attachments:**

☐

Yes

☒

No

#000001



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 2.B.

**Subject:**

County Administrator's Comments

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

*JB*

**Board Action Requested:**

**Summary of Information:**

Ms. Mary Ann Curtin, Director, Intergovernmental Relations to provide a Legislative Update to the Board of Supervisors.

Preparer: \_\_\_\_\_ Lisa Elko

Title: \_\_\_\_\_ Clerk to the Board

**Attachments:**

☐

Yes

☒

No

#000002



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 6.

**Subject:**

Work Session on the County Administrator's FY2006 Proposed Budget

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely "JBR", is written over the line for the County Administrator's name.

**Board Action Requested:**

Hold a work session on the County Administrator's FY2006 Proposed Budget.

**Summary of Information:**

This time has been set to continue work sessions on the County Administrator's FY2006 Proposed Budget. This is the second of six budget work sessions. On February 9<sup>th</sup>, staff presented FY2006 projected revenues and the Community Services Board budget. During today's work session the Police Department and School Board budgets will be reviewed. School Board Budget presentation materials will be provided on February 23, 2005.

On March 7<sup>th</sup> budget presentations are planned from the Social Services Board, Human Services Division, Constitutional Officers, and Fire and Emergency Medical Services. On March 9<sup>th</sup>, a review of the County Administrator's overall Proposed FY2006 Expenditure Budget is scheduled, in addition to a presentation from the Management Services Division. Presentations from the Community Development Division and the Community Development Block Grant Office are scheduled for March 23<sup>rd</sup>. A final work session is scheduled for April 13<sup>th</sup>. At this work session, changes to the proposed financial plans will be reviewed prior to adoption.

**Preparer:** Rebecca T. Dickson

**Title:** Director, Budget and Management

**Attachments:**



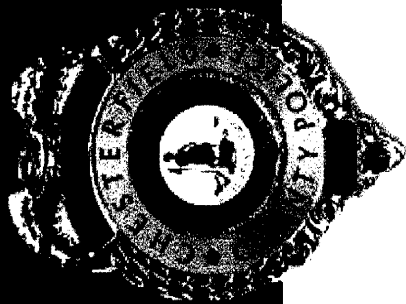
Yes



No

**#000003**

Chesterfield  
County



# Police Department

"First Choice Community through Excellence in public service"



*Planning today to meet the law enforcement challenges of tomorrow.*

Chesterfield  
County



# Police Department

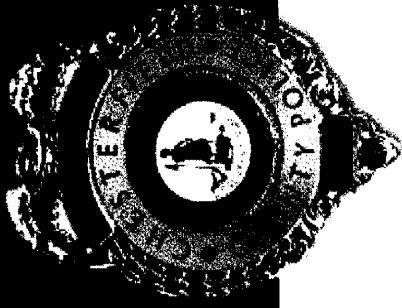
*"First Choice Community through Excellence in public service"*

## *Vision Statement*

It is the vision of the *Chesterfield County Police Department* to continue to provide the quality service to the community as a nationally recognized leader among law enforcement agencies, utilizing state-of-the-art information and policing technologies, attracting and maintaining professional employees, consistently improving our quality of training, and demonstrating innovation and operation flexibility.

## *Mission Statement*

The mission of the *Chesterfield County Police Department* is to provide a professional and unbiased response to the needs of the community. It is the Department's goal to establish a partnership with the citizens in achieving a *"First Choice Community through excellence in public service."*



## *Core Values*

**Integrity:** We are committed to uphold our positions of trust by maintaining the highest ethical standards as set forth in the Law Enforcement Code of Ethics.

**Community Safety:** We are committed to public safety through community partnerships, preparedness, crime prevention strategies and steadfast enforcement of violations of the law.

**Service:** We are committed to prompt, professional, and courteous service, unbiased and effective in our response to community concerns.

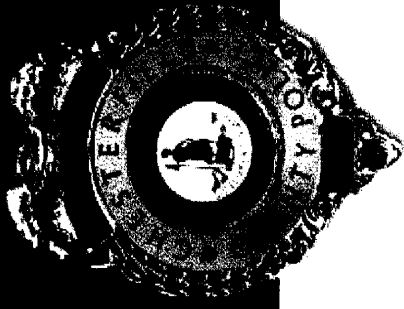
**Quality:** We are committed to the highest standards of excellence through recruitment, training, teamwork, leadership, innovation and accountability.



## *Police Department Goals*

*Chesterfield County Strategic Goal, "To be the safest and most secure community compared to similar jurisdictions."*

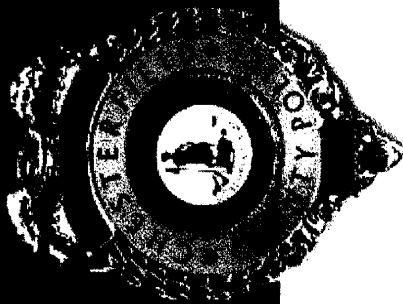
- Goal 1:** To establish, maintain, and enhance community partnerships which help ensure a safe community.
- Goal 2:** Maximize operational efficiency and deliver excellence in customer service.
- Goal 3:** To increase the proportion of crimes cleared by arrest.
- Goal 4:** Reduce and control criminal activity.
- Goal 5:** Provide effective policing and ensure continued public safety.
- Goal 6:** Increase citizen safety and perception of safety.
- Goal 7:** To be the law enforcement employer of choice.



## ***Challenges and Trends***

- Low officer per capita ratio (based on national suburban counties) which affects our ability to be innovative in crime suppression and ability to be innovative in program services
- Increasing complexity of crime
- Increasing traffic problems
- Terrorism response and prevention
- Population growth
- Increasing illegal drug activity and increased drug related violent crime
- Increasing gang activity
- High juvenile crime
- Increasing multiple family units to include subsidized housing
- Growing multicultural population causing increased communication issues





## Financial Activity

FY2005 Adopted <u>Budget</u>	FY2005 Revised <u>Budget</u>	FY2006 Amended <u>Budget</u>
\$37,787,600	\$38,298,200 (1.4% increase)	\$39,688,200 (3.6% increase)

**The proposed amended FY2006 budget includes:**

- 282,800 for increase in local match for 6 sworn officers under a COPS grant
- 570,300 for 6 police officers
- 149,500 to open Hull Street Station (10 sworn positions; 1 non-sworn position)
- 52,000 for 4 police aides for new police evidence storage facility
- 214,100 for increased operational costs

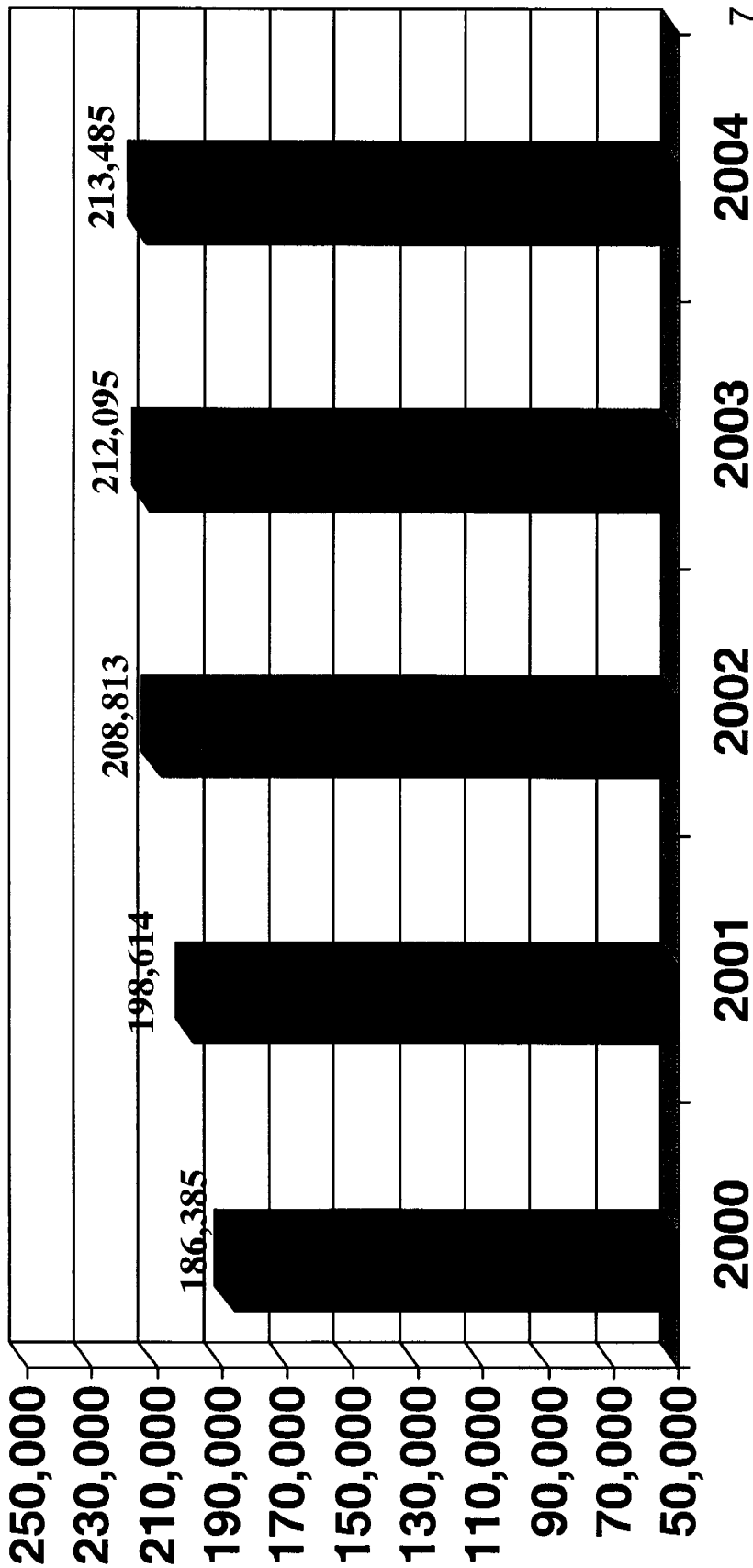
Chesterfield  
County



# Police Department

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## Calls and Assignments



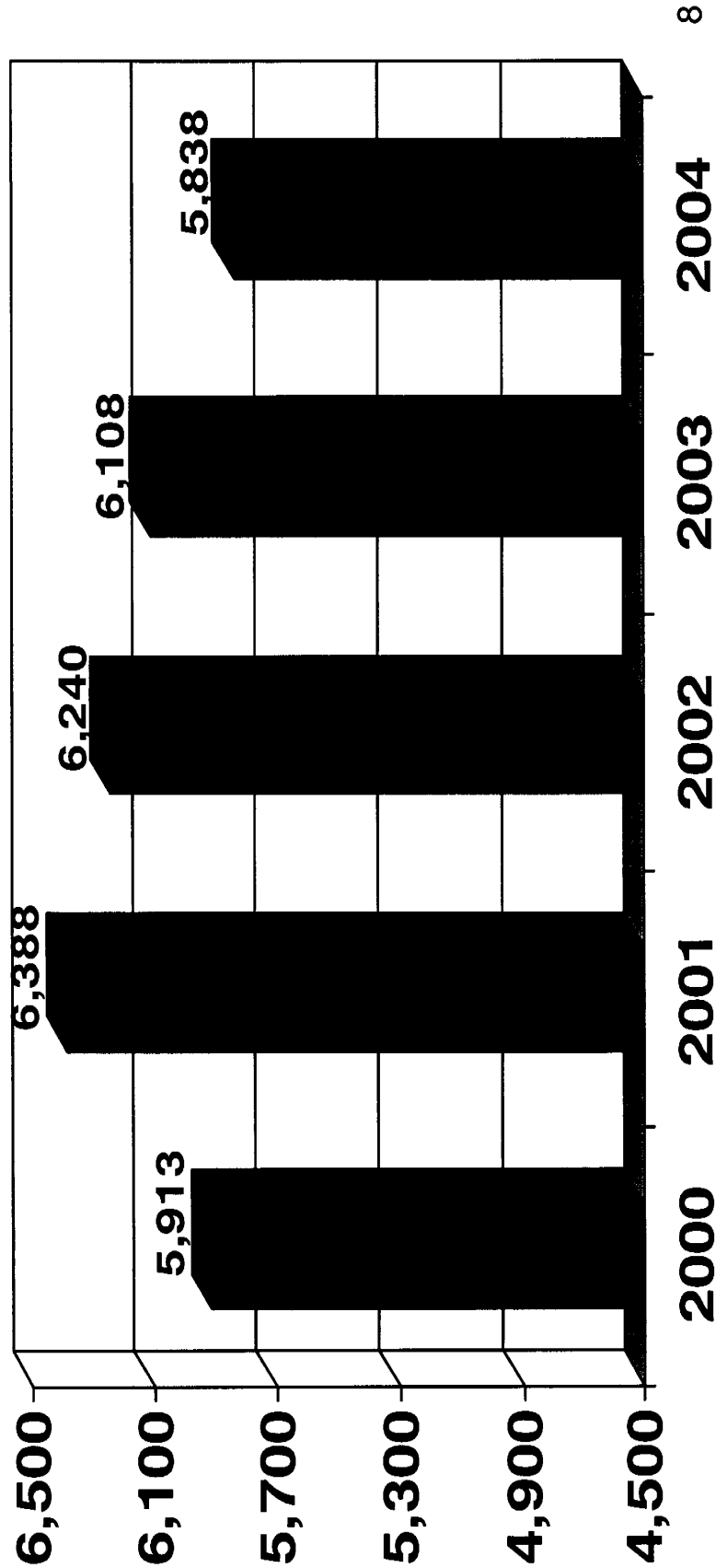
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County



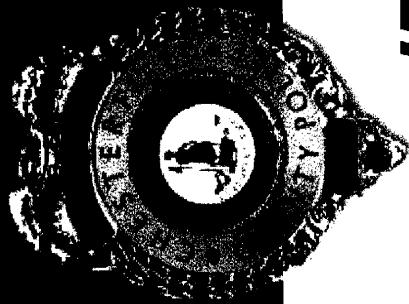
Police Department

"First Choice Community through Excellence in public service"

## *IBR Group A Incident Rate per 100,000 Population*



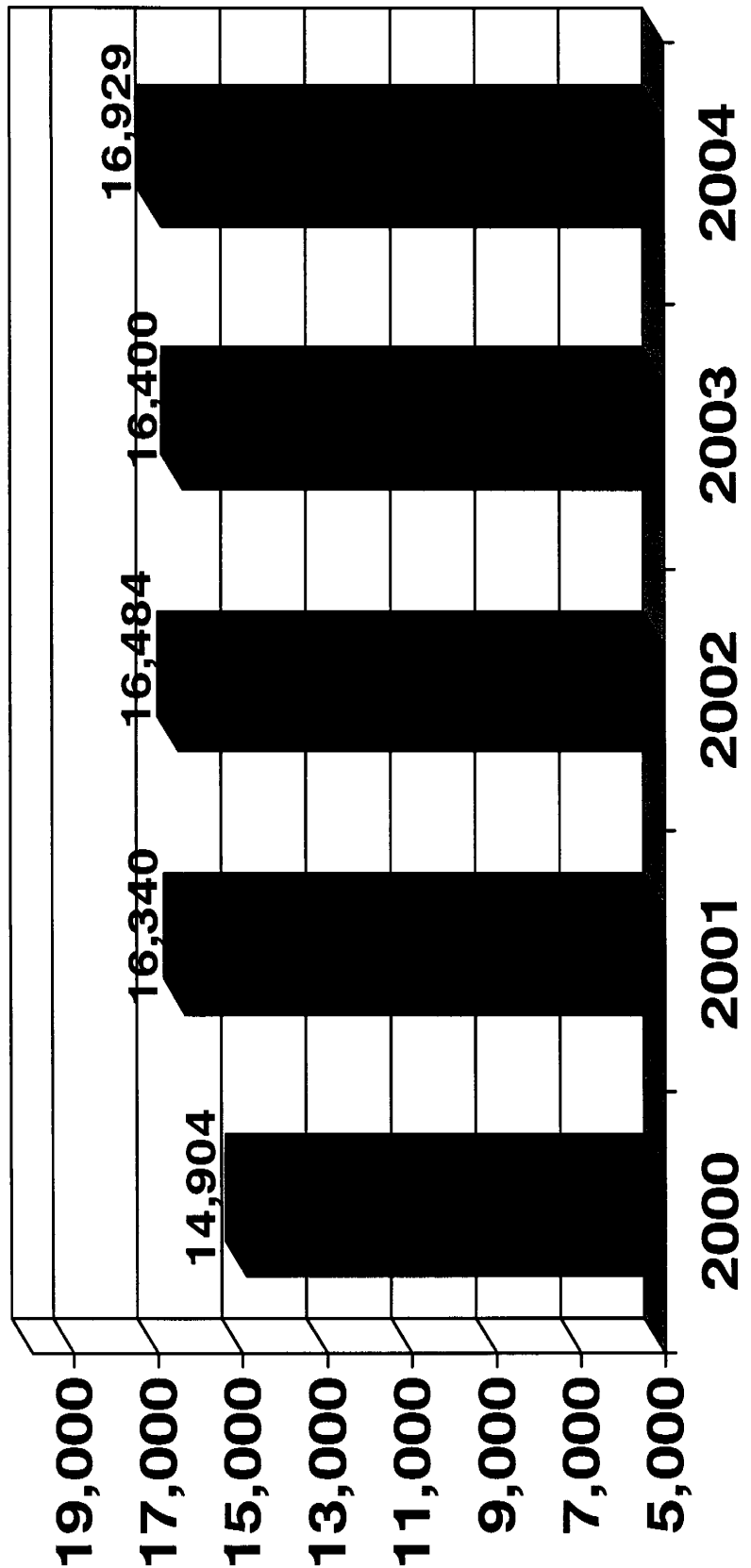
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County



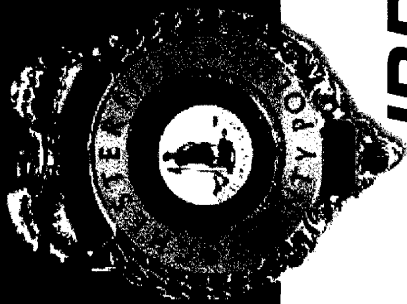
Police Department

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## IBR Group A Incidents



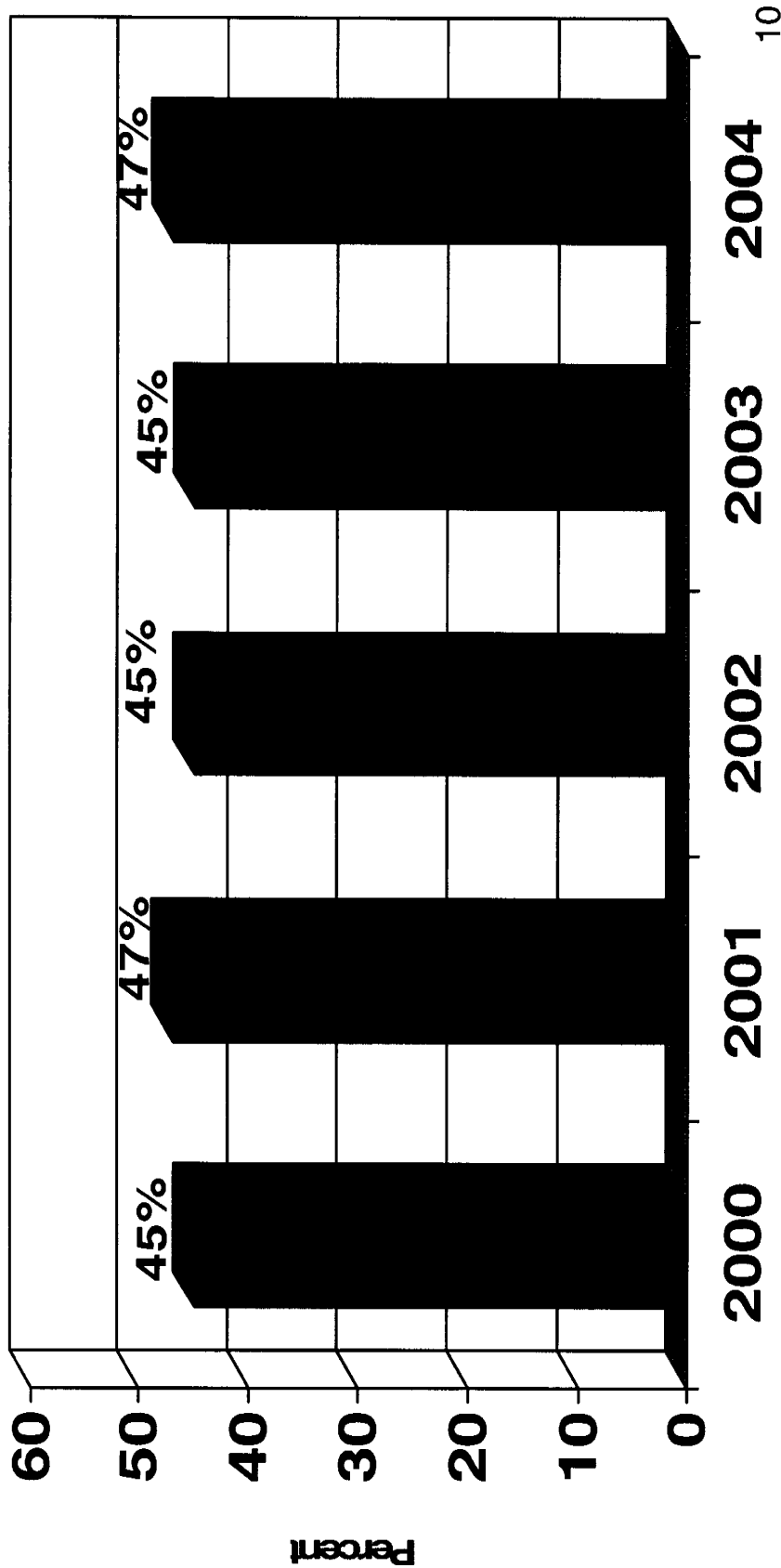
Chesterfield  
County

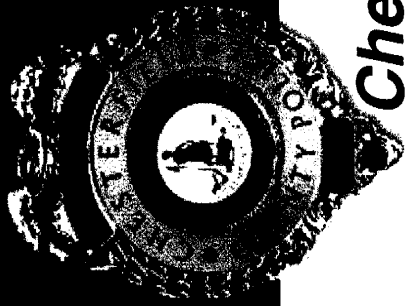


# Police Department

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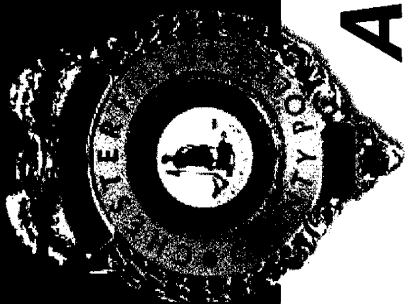
## IBR Group A Clearance Rate



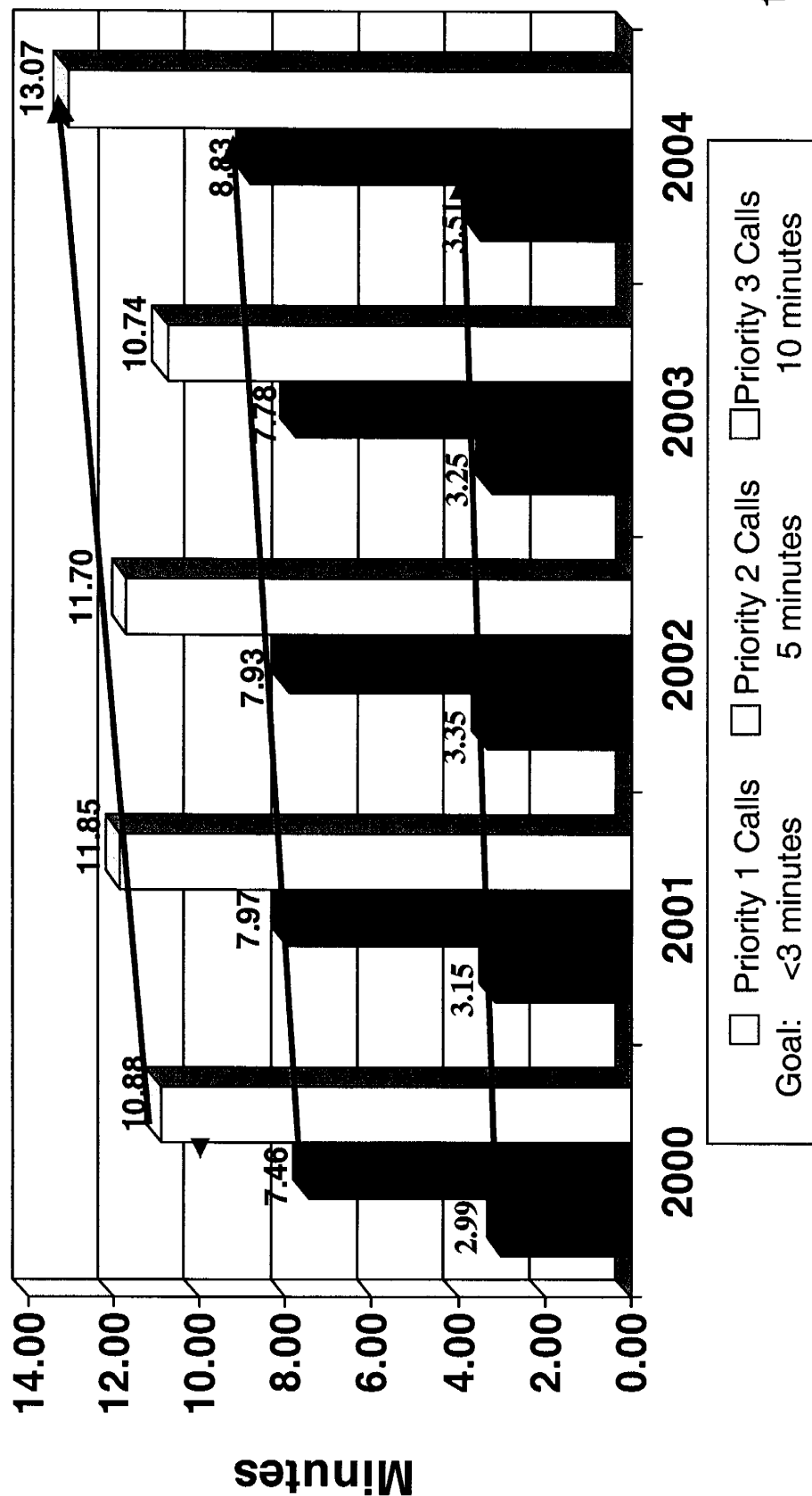


## ***Chesterfield vs. National Clearance Rates***

Selected Incidents	2003 Clearance Rate		Difference
	Chesterfield	National	
Homicide	93%	62%	+31%
Rape-Forcible (includes attempts)	72%	44%	+28%
Robbery	35%	26%	+9%
Assault – Aggravated	86%	56%	+30%
Burglary/B&E	29%	13%	+16%
Larceny/Theft	29%	18%	+11%
Motor Vehicle Theft	29%	13%	+16%
Arson	28%	17%	+11%
			11



## Average Response Time



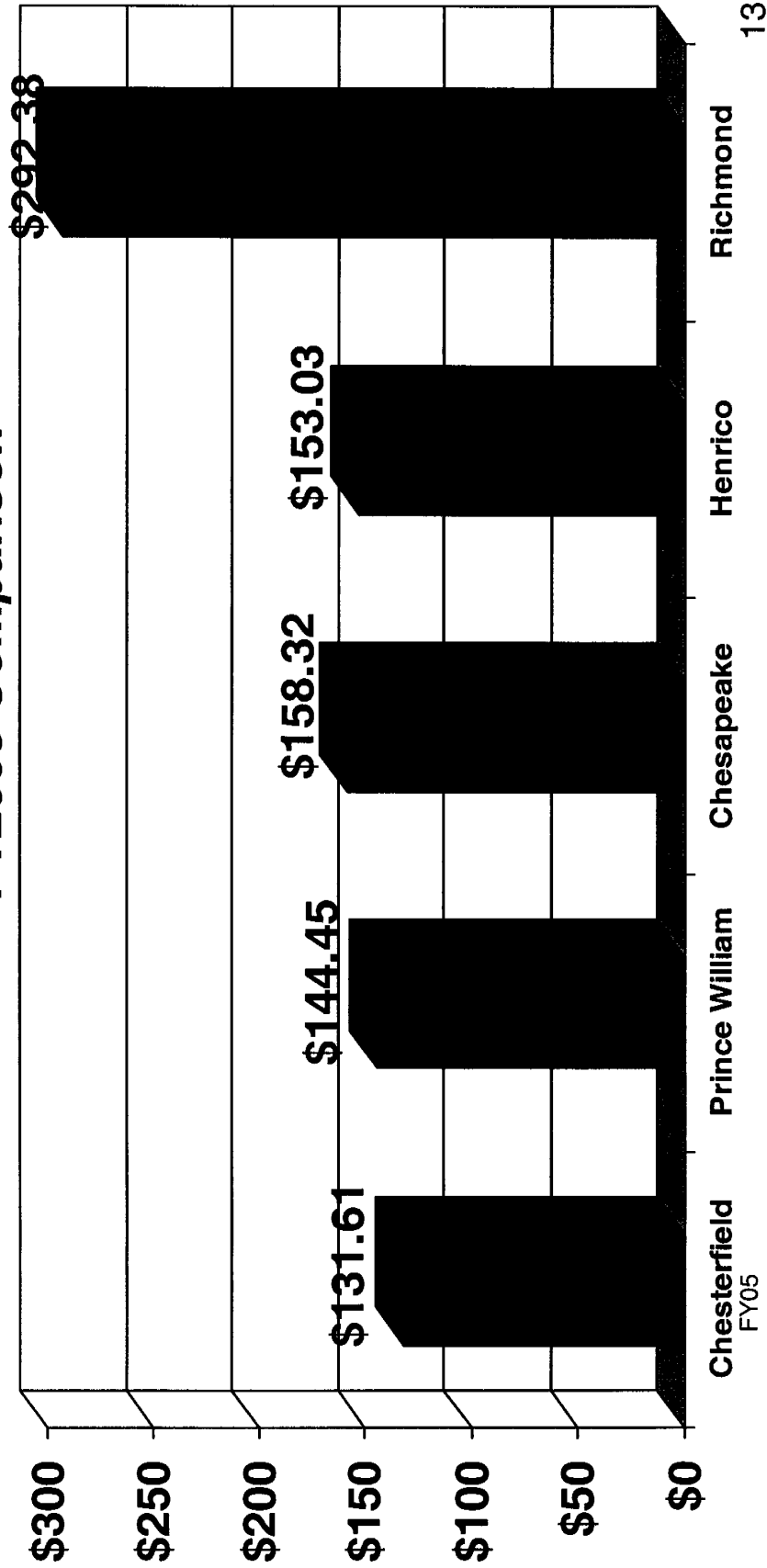
**Chesterfield  
County**



# Police Department

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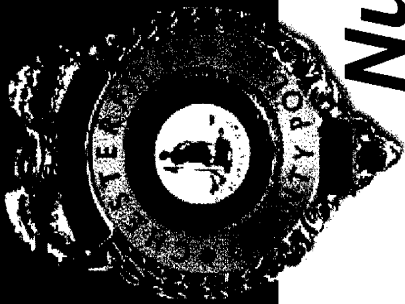
## ***Cost Per Capita for Law Enforcement Services FY2003 Comparison***



Note: Virginia average - \$160.63; National Average - \$232.30



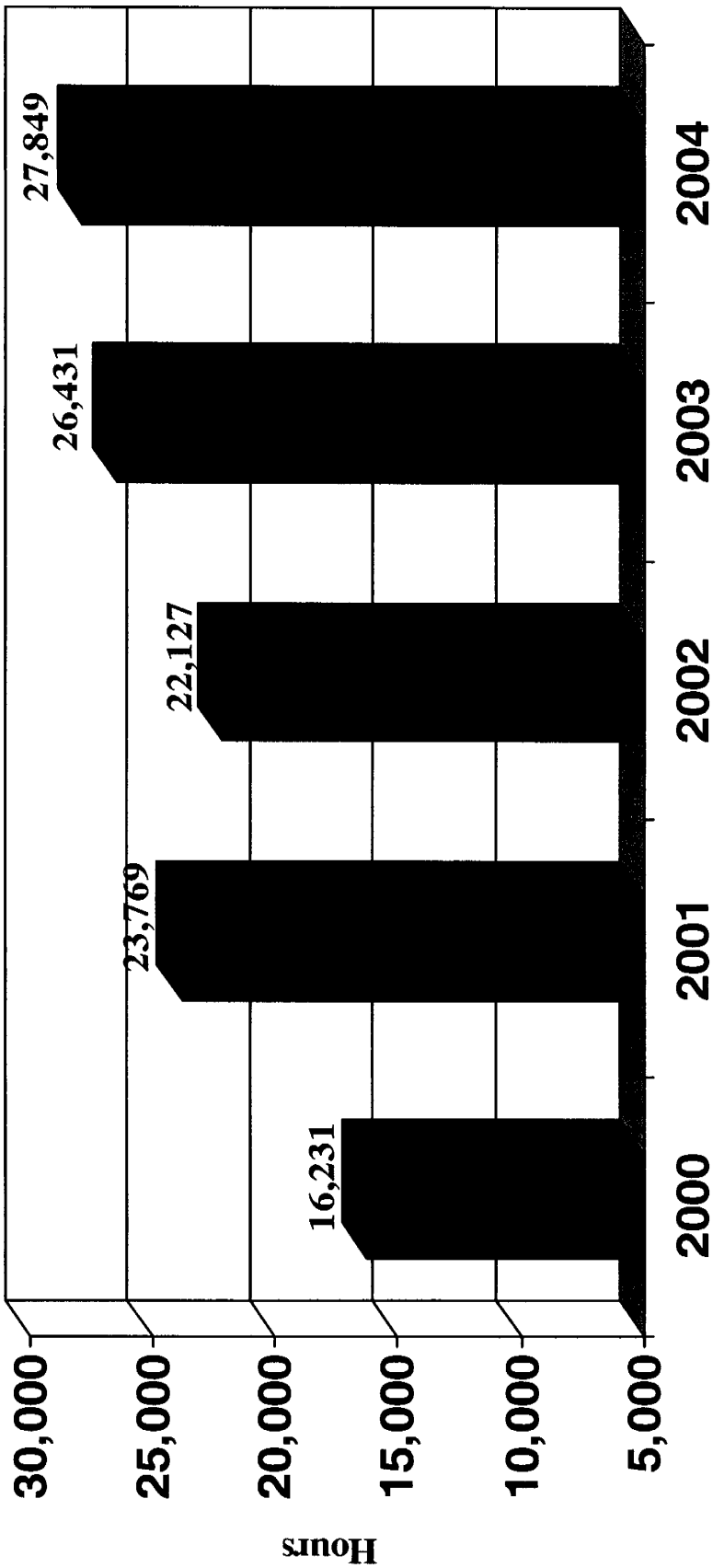
Chesterfield  
County



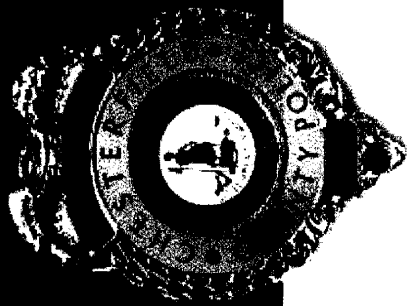
# Police Department

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## Number of Volunteer Hours



Auxiliary Police cost savings - \$182,700  
Other volunteer cost savings - \$231,200



## ***Annual Staffing Plan Request***

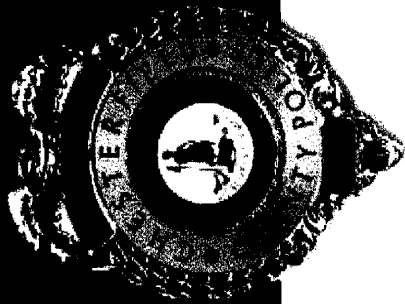
### ***15 Sworn Officers***

***\$1,556,500***

Salary	\$814,000
Operating	\$151,500
Capital	\$591,000

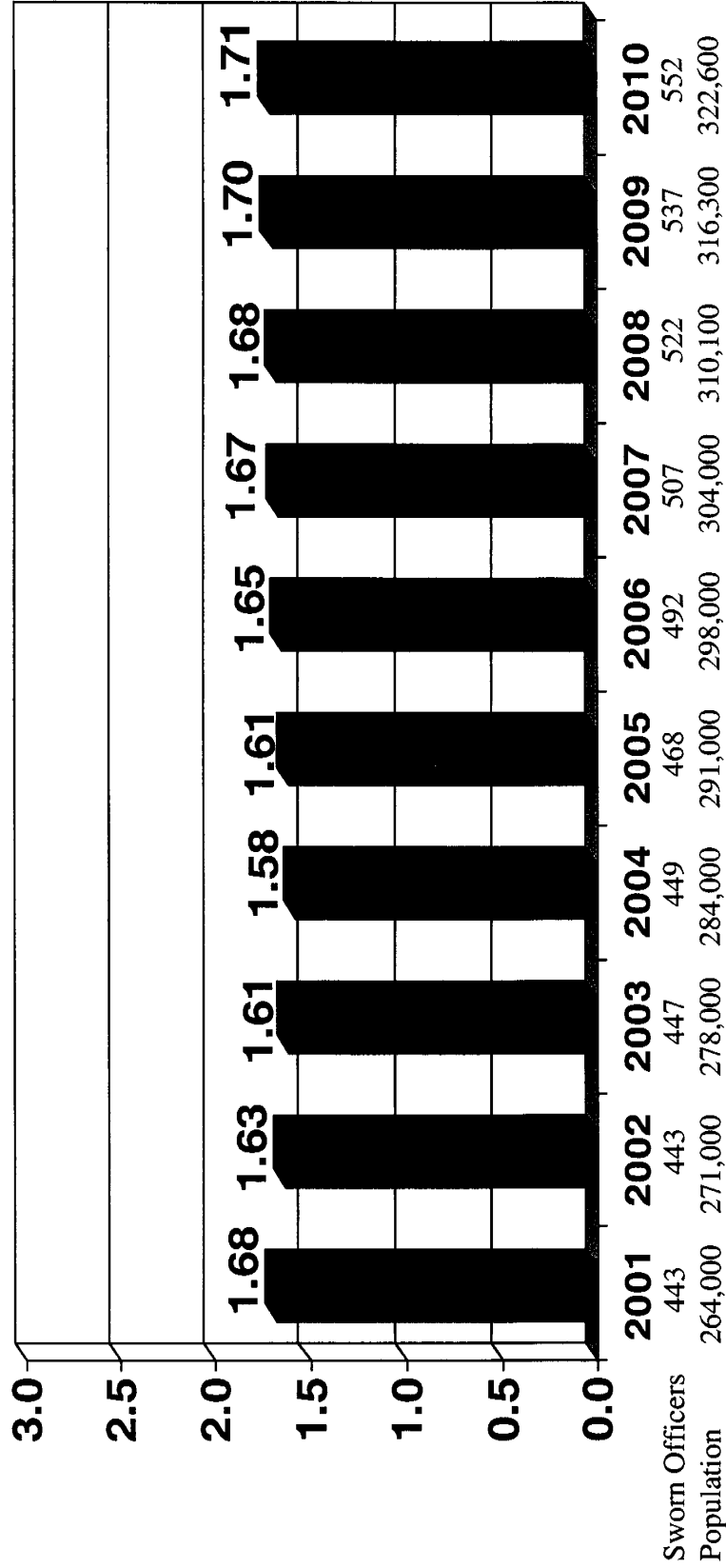
- **Working with County Administration to establish an annual staffing plan beginning with FY2006 and for future years:**

- 21 sworn officers in FY2006 (6 have been included in the FY06 County Administrator proposed budget) will allow the department to maintain current service levels and to meet the County's goal "to be the safest and most secure community compared to similar jurisdictions".



•National Average of 2.7 sworn officers per 1,000 citizens (suburban counties)

- Chesterfield is 1.61 officers per 1,000 citizens



**Chesterfield  
County**



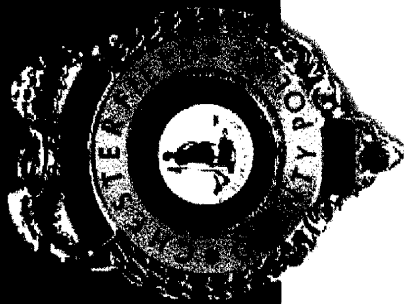
**Police Department**

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## •Hull Street Station

- Population growth in the northern and western areas of the county
- A (360 West) station opening within 12-15 months
- FY2006 budget includes 10 sworn officers and 1 non-sworn position to staff this station

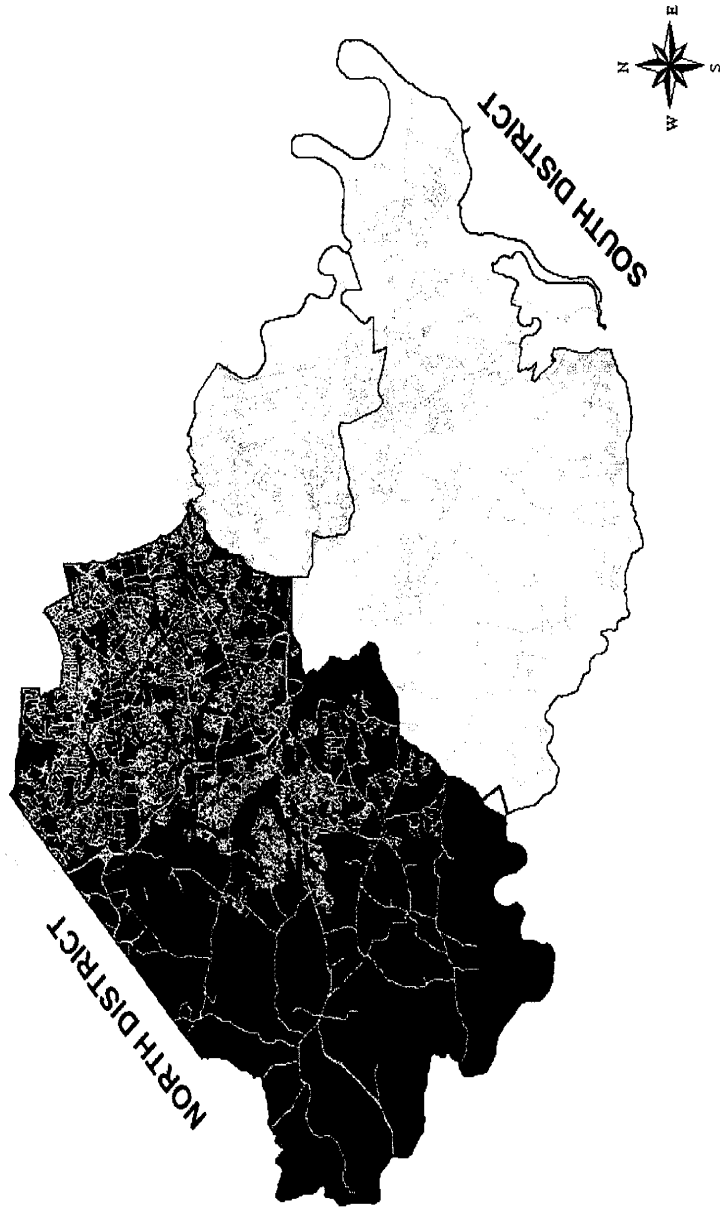
Chesterfield  
County



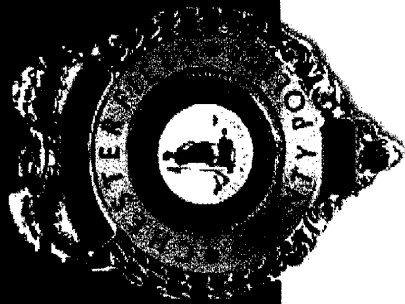
# Police Department

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## CHESTERFIELD COUNTY POLICE DISTRICTS



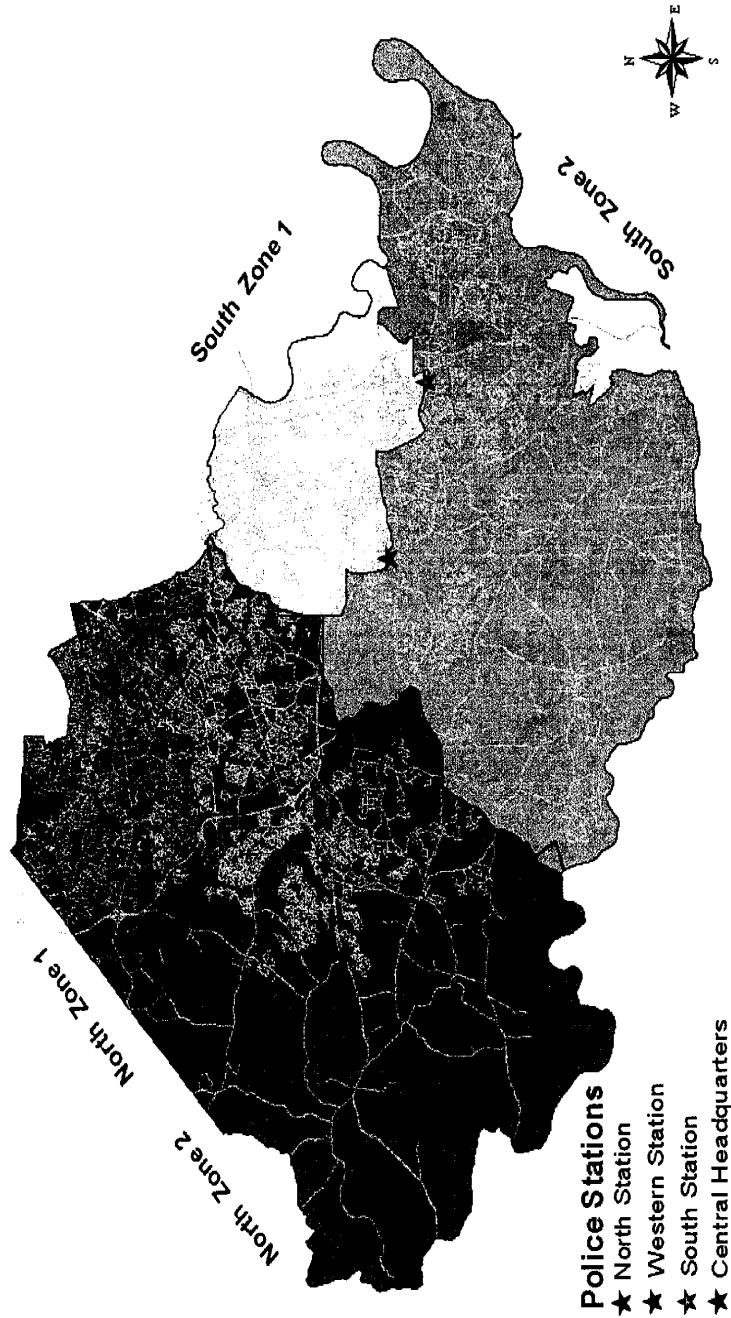
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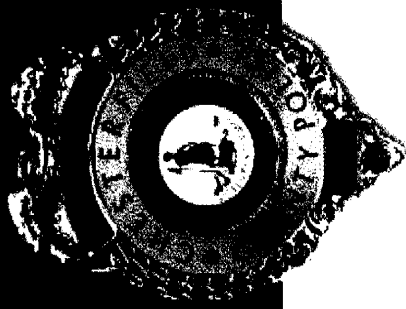


# Police Department

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## ZONES WITH DISTRICT STATIONS





## •Beat Restructure

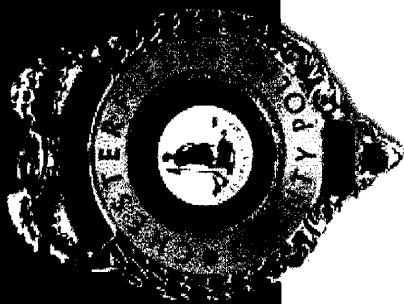
- Due to increases in population, demands for service, crime rates, traffic density, and above all for officer safety the beat structure must be updated
- Beat structure last changed approximately 13 years ago
- Takes five (5) police officers to fill just one beat

## •Inability to Fill Beats

- Presently unable to fill 8 beats in north district and 8 beats in south district in any 24 hour day

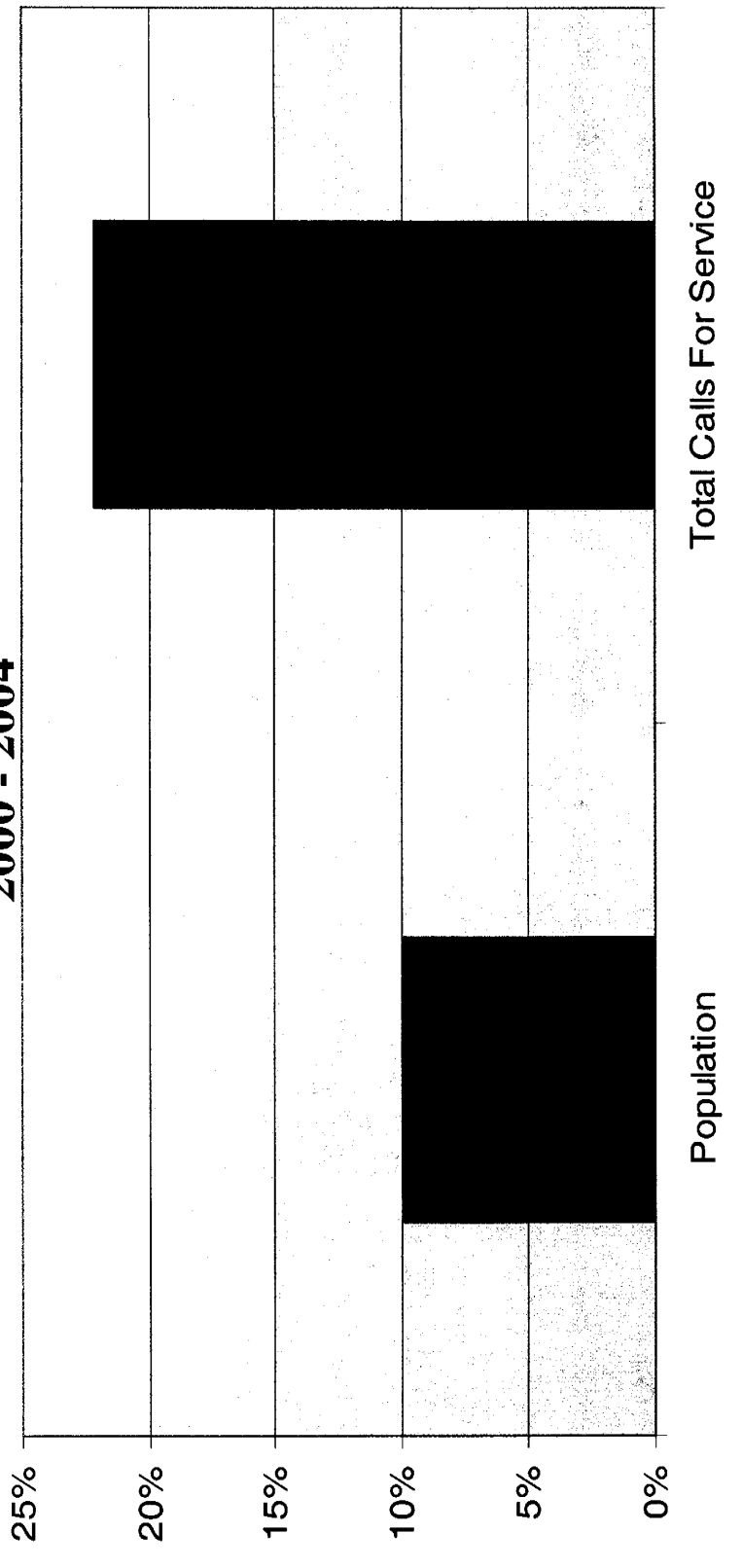
## inimum Staffing Increase

- Necessary for officer safety and has not been increased since 1992
- Given current overtime budget, will be unable to increase minimum staffing without additional personnel



## Percent Increase in Calls for Service vs Population Growth

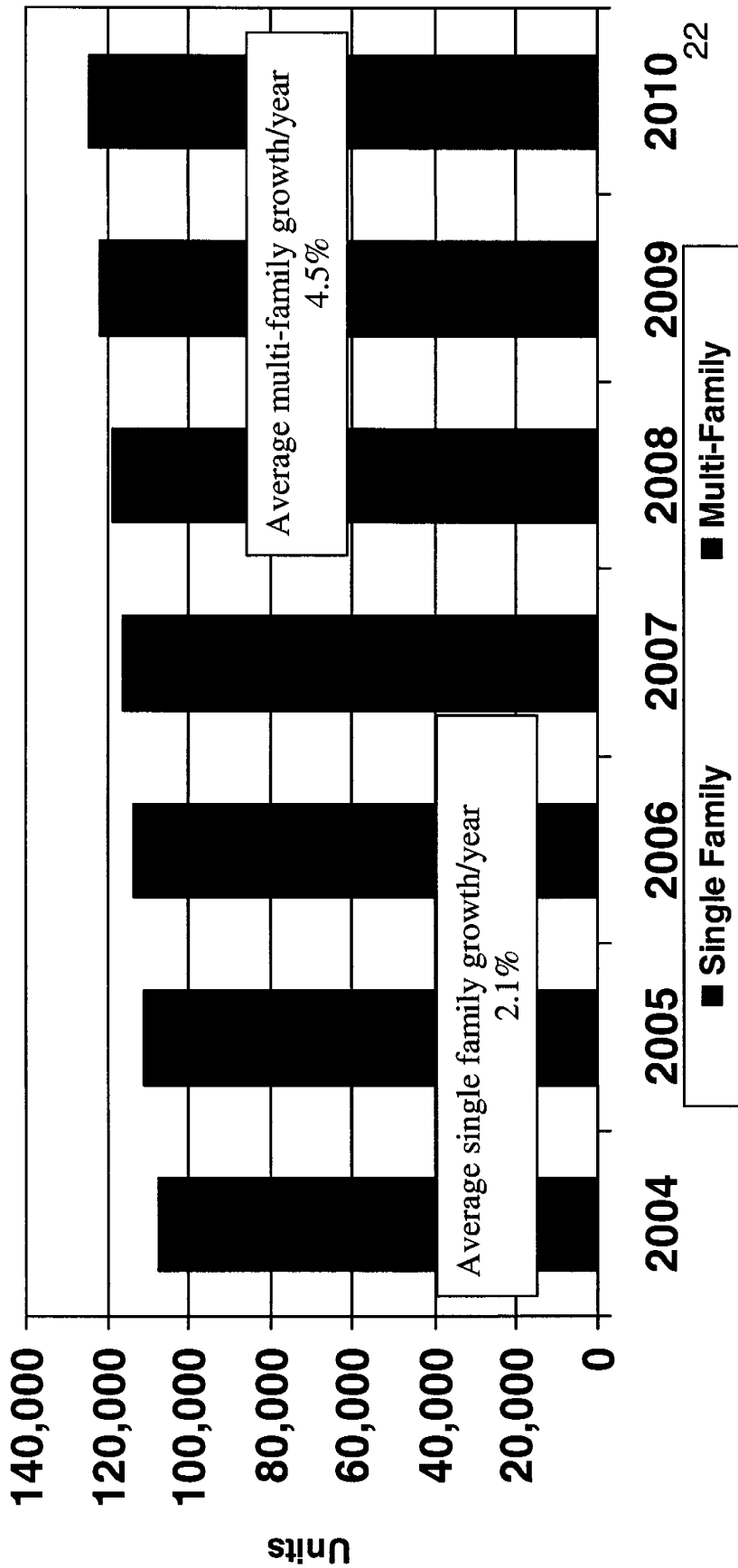
2000 - 2004





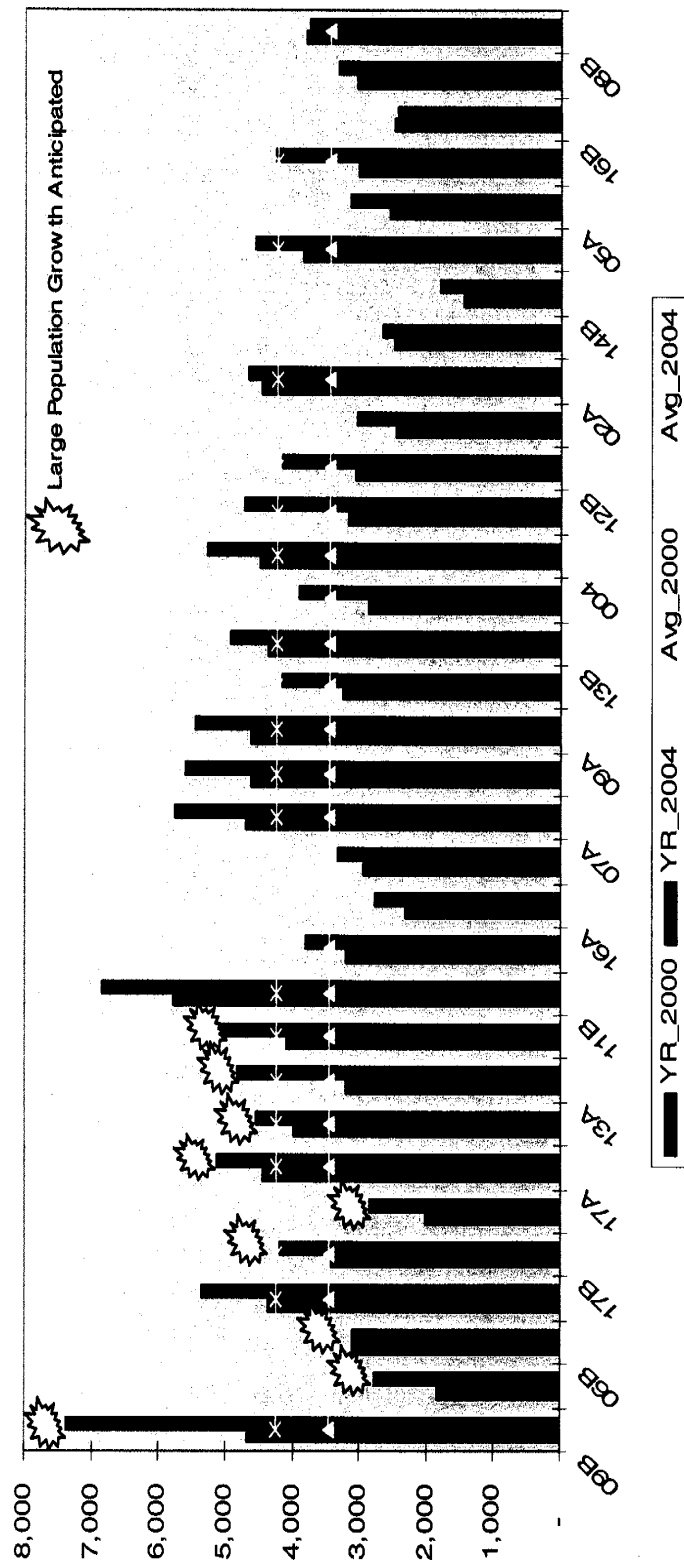


## Residential Growth 2004 - 2010





## PD Total Calls for Service by Beat 2004 vs 2000 Sorted by Size of Beat





- **Response Time**

- **PRIORITY 1 CALLS** (life threatening) - 50% are over the 3 minute goal
- **PRIORITY 2 CALLS** - 20% of the response times are over the 5 minute goal
- **PRIORITY 3 CALLS** - over one-half take more than the goal of 10 minutes

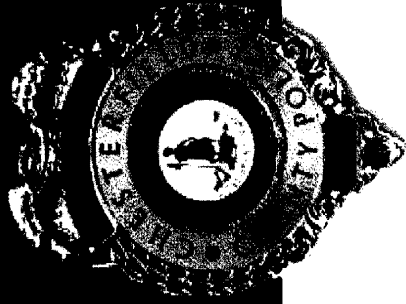
- **Participation in Metropolitan-wide Task Forces**

Criminal gang activity

Cyber fraud crime

Crime against growing senior population

Necessary increases in manpower assigned to drug task forces, terrorism task forces, and the Metro Aviation Unit



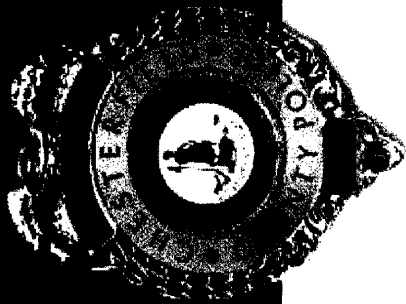
## •Reservist Activations

- 8 sworn officers are on assignment with the military in Iraq and other areas (the high has been 23)

## •Support Personnel Needed

- Technical positions – records specialists, forensics, crime analysis, intelligence – to battle the increasing complexity of crime, cyber crime, potential of terrorist activity and terrorism

**BASED ON AN ANNUAL ANALYSIS OF THE ABOVE FACTORS AND OTHERS, THE STAFFING PLAN WILL CONTINUE IN FUTURE YEARS REQUESTING AN ADDITIONAL 15 OFFICERS PER YEAR, AT A MINIMUM, ALONG WITH ADDITIONAL SUPPORT PERSONNEL.**



## ***Additional Funding Request***

# ***Operating & Capital Equipment for Grant Positions \$573,600***

Uniforms, guns, etc.	\$343,800
Vehicles, radios	\$229,800

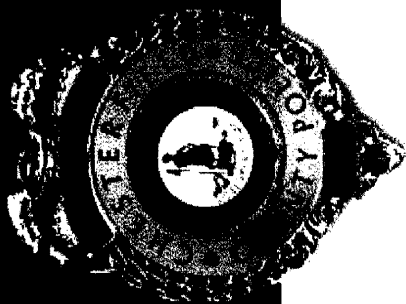
The County has funded the salaries for all the personnel under the COPS grants. However, the operating and capital as shown above is for 36 police officer positions under the grants awarded in 1997, 1998, and 2001 that has not been funded. Operating and capital for 2 School Resource Officers for the 2004 COPS in Schools grant has not been funded. (Local match for salaries have been funded by the School Board.)



## ***Additional Funding Request***

### ***Crime Prevention Specialist*** ***\$54,000***

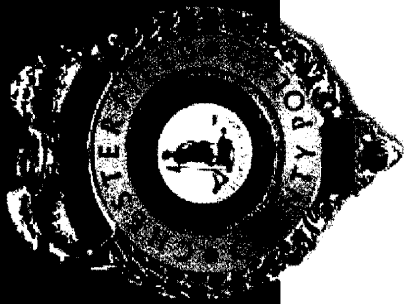
There is a need to start a Police Apartment Coalition. Multi-family housing is increasing at a brisk pace in Chesterfield County. There are 130 apartment communities, and 30 more under construction or that have been approved for development. Calls for service have dramatically increased in several of these communities, and most especially in the communities with large numbers of Section 8 housing choice voucher holders as residents. A crime prevention specialist will head the Police Apartment Coalition and enter a partnership with apartment managers, public and private agencies to improve the quality of life for multi-family housing. The coalition will provide crime prevention seminars and programs, and increased awareness of community resources.



## ***Additional Funding Request***

### ***2 Records Specialists \$77,400***

Since conversion to a 24 hour operation in 1999 there has been a steady increase in the number of RMS calls taken with no additional staffing. The number of RMS calls have increased an average of 1,100 per year since 1999, or nearly 6,000 additional calls in total. Continued workload increase with the growth of additional officers, two records specialists are needed. The current heavy workload in Records is also causing an increase in turnover of records specialists.



## ***Additional Funding Request***

### ***Forensic Supervisor*** ***\$80,900***

Salary:	\$53,500
Operating:	\$ 4,400
Capital:	\$23,000

Currently 11 forensic technicians cover both day and evening shifts (19 hours) seven days a week, and are supervised by one sergeant. A civilian supervisor is needed for the evening shift to give proper oversight and guidance to personnel.



Chesterfield  
County



*Police Department*

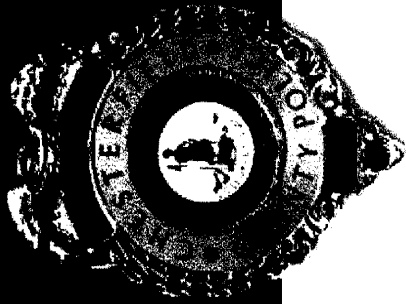
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# *Animal Control Section*

## *FY2006 Budget Work Session*



Chesterfield  
County



Police Department

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## *Animal Control Goal*

**GOAL 1:** To serve and maintain public safety pertaining to animal related ordinances.

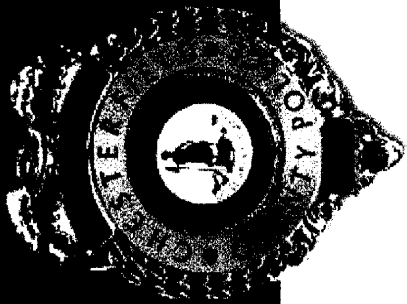


## Financial Activity

FY2005	FY2005	FY2006
Adopted	Revised	Amended
<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
\$999,600	\$1,003,400 (4% increase)	\$1,114,300 (11% increase)

The proposed amended FY2006 budget includes:  
\$70,000 for euthanasia

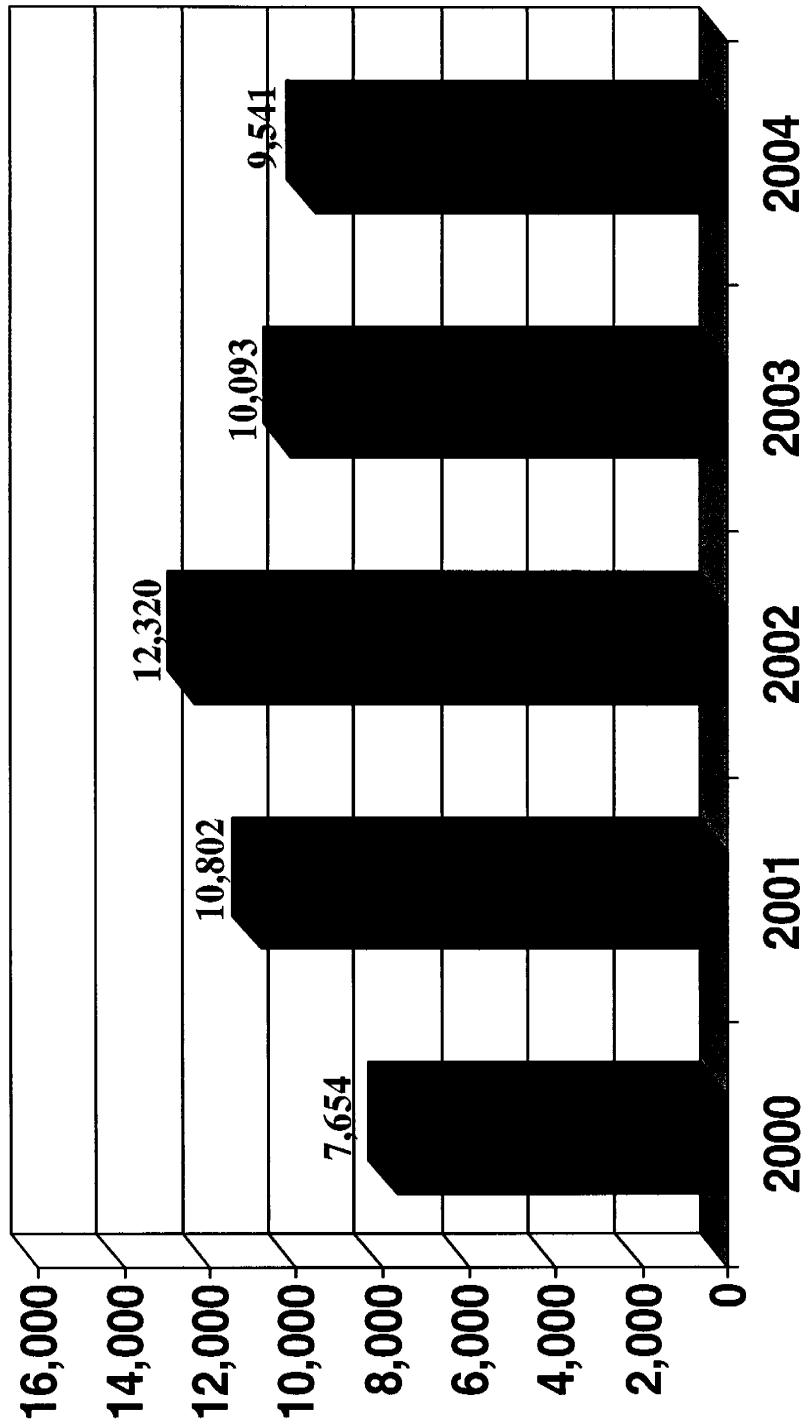
Chesterfield  
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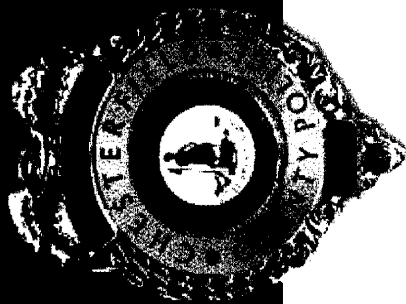


# Police Department

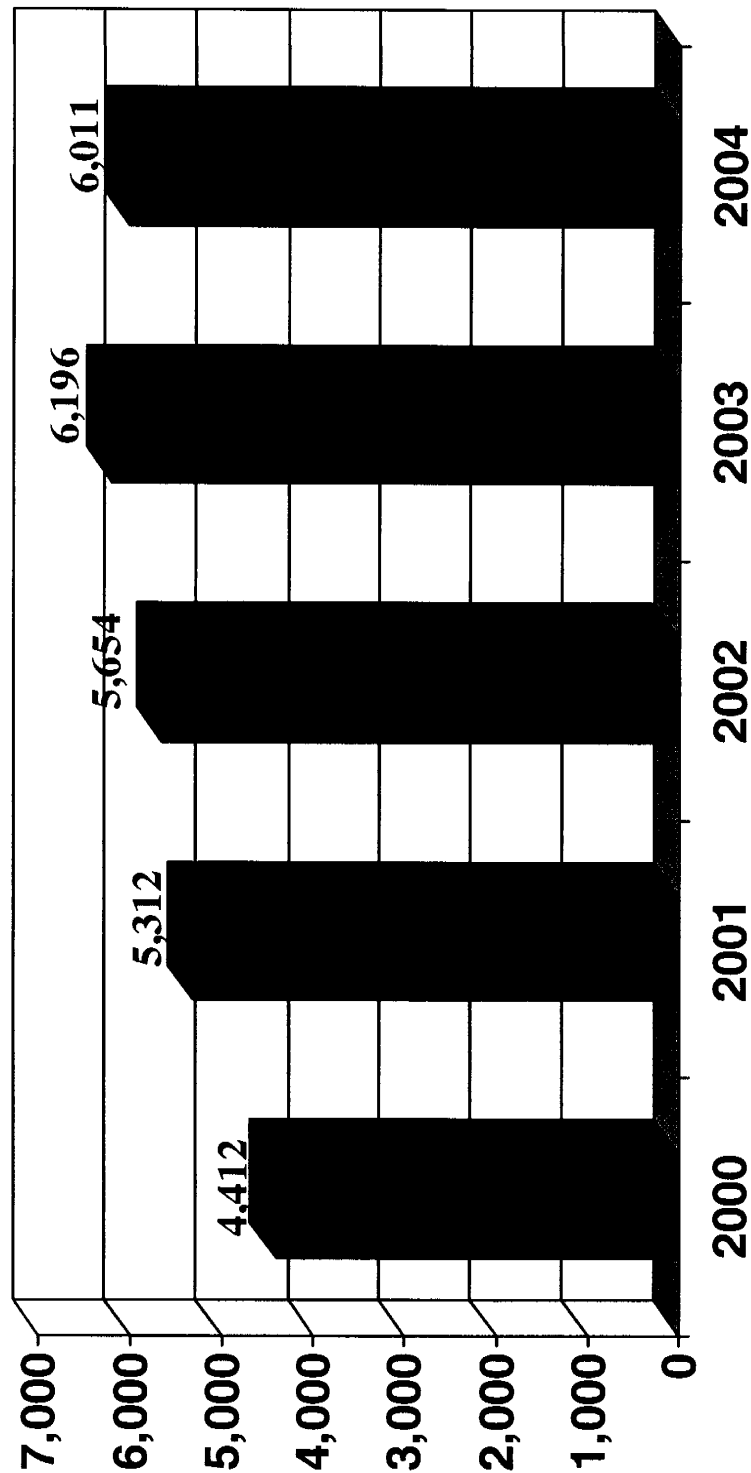
"First Choice Community through Excellence in public service"

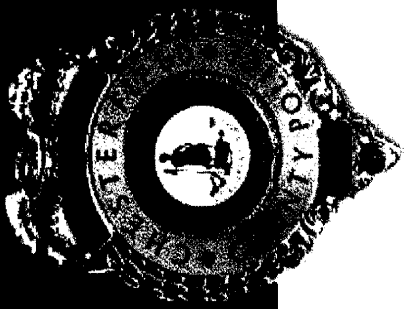
## *Calls for Service*



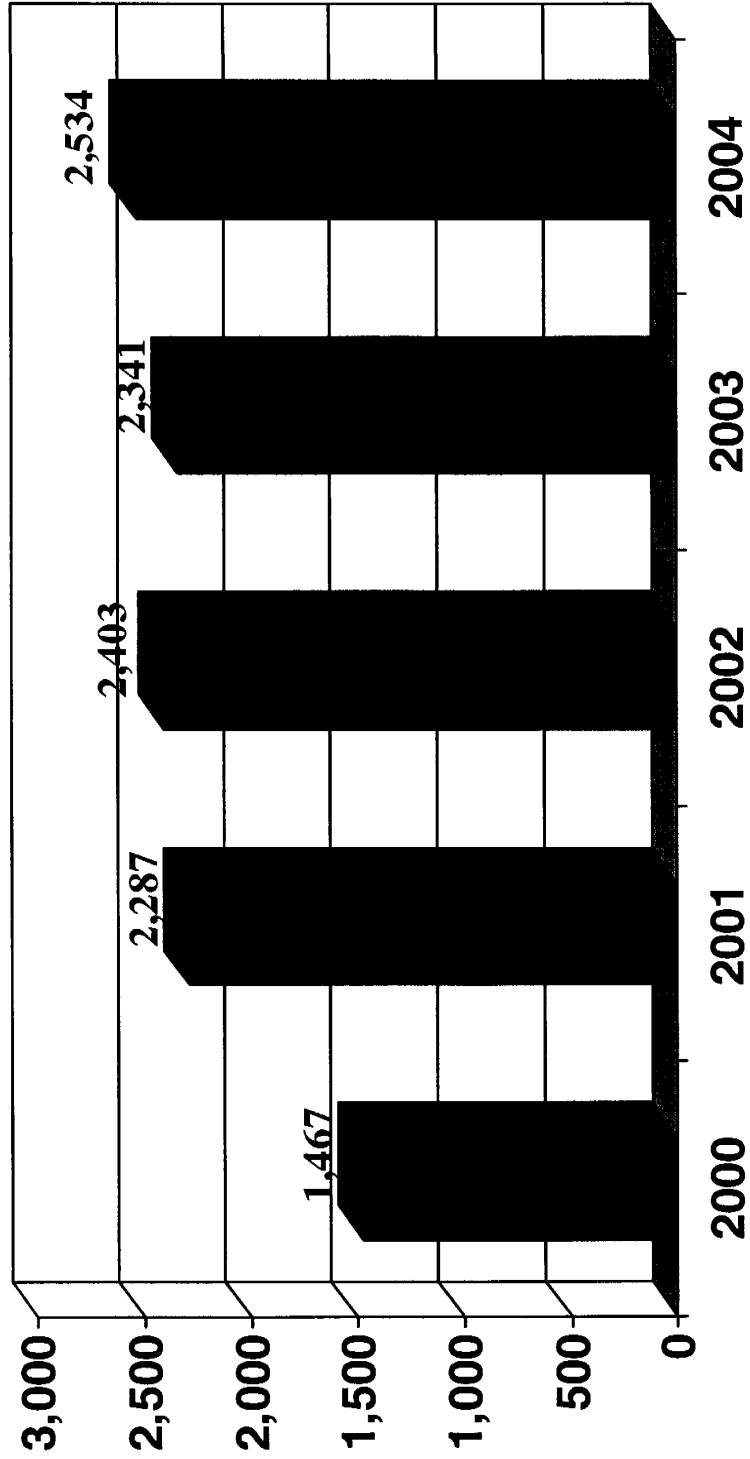


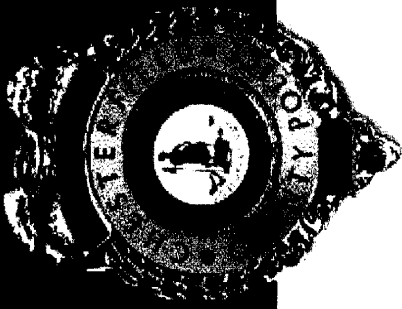
## *Animals Impounded*





## *Animals Adopted*





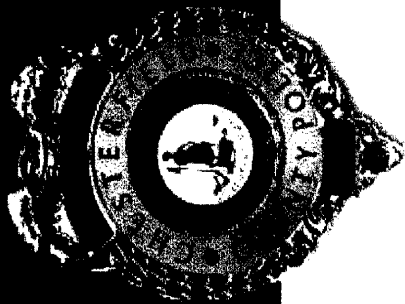
## *Additional Funding Request*

### ***Animal Control Officer*** ***\$84,600***

Salary:	\$33,100
Operating:	\$10,100
Capital:	\$41,400

An Animal Control Officer position has not been added since FY90 which was an assistant animal control supervisor position. The animal control officers currently spend the majority of their available man-hours receiving and handling calls for service and impounding animals. Due to the current staffing levels, some primary functions and duties that pertain to the officers and their effective customer service to the citizens are delayed due to the lack of personnel. Proactive enforcement, education and compliance with county ordinances through citizen contacts and neighborhood patrols will increase with additional personnel.

**Chesterfield  
County**



**Police Department**

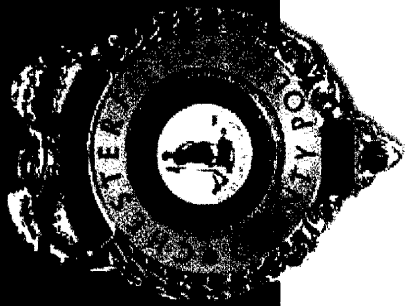
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## ***Additional Funding Request***

### ***Kennelmaster \$30,100***

The man-hours required to process animals and maintenance of the shelter exceed available man-hours for the current kennel personnel. In 2003 maintenance of the shelter required 13,870 man-hours with housing an average of 275 animals daily.





## ***Additional Funding Request***

### ***Senior Office Assistant*** ***\$32,000***

In 2003 the animal shelter received more than 42,000 citizen contacts in the form of telephone calls and walk-ins. There is an average of 3,519 contacts per month that consumes more than the available man-hours for the office staff. An additional senior office assistant will assist the current staff and relieve kennel staff and officers to conduct their own job functions.

Many of the complaints and criticism we receive each year is because of understaffing. These three (3) new positions will attempt to correct this issue.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 4

**Meeting Date:** February 23, 2005

**Item Number:** 8.A.

**Subject:**

Advertisement of Tax Rates for the FY2006 Biennial Financial Plan and Set Public Hearings

**County Administrator's Comments:**

*Recommend current rates*

**County Administrator:** \_\_\_\_\_

*LBR*

**Board Action Requested:**

Authorize Advertisement of Tax Rates, the Amended FY2006 Biennial Financial Plan, Proposed FY2006-FY2011 Capital Improvement Program, Proposed FY2006 Community Development Block Grant Program, and other ordinance changes and set public hearings for March 23, 2005 for these items as outlined below.

**Summary of Information:**

Public hearings are scheduled for March 23, 2005 on proposed tax rates, the Proposed FY2006 Biennial Financial Plan, the Proposed FY2006-FY2011 Capital Improvement Program, the Proposed FY2006 Community Development Block Grant Program, and other ordinance changes. Advertisement requirements differ depending on the item.

The County Administrator's FY2006 Proposed Biennial Financial Plan will include a recommendation for an increase in certain revenues to cover the cost of services. Ordinance changes will be required for some of these revenues.

Preparer: Rebecca T. Dickson

Title: Director of Budget & Management

**Attachments:**



Yes



No

#

**000042**



# **CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA**

Page 2 of 4

**Meeting Date: February 23, 2005**

## **Summary of Information (continued)**

### **Fees Requiring a Public Hearing and Ordinance Amendment**

#### **Utilities Fee Changes:**

A cost of service study was conducted to determine if current rates were covering the operating expenses involved in delivering water and wastewater services. The outcome of the study indicates that a rate increase in the capacity and customer charges for water and wastewater is warranted in order to cover services being rendered. These proposed changes will increase a typical bi-monthly water bill by \$2.58 and a typical wastewater bi-monthly bill by \$3.00. A typical combined water and wastewater bi-monthly bill will increase by \$3.54. Base charges were last adjusted in 1992 and commodity charges in July 2003. Even after the proposed rate increases (assuming a typical bill for combined services), Chesterfield County's rates are still below neighboring localities.

In addition, there are several other increases proposed. Increases in these areas last occurred in 1992 or prior. Installation charges for water service lines are proposed to increase depending on the size of the line. The increases are: from \$465 to \$777 for a 5/8" line, from \$610 to \$981 for a 1" line, from \$900 to \$1,641 for a 1 1/2" line, and from \$1,000 to \$1,836 for a 2" line. Staff is also proposing to increase the bacteriological test fee for new construction from \$16 to \$21.50 and the portable water meter deposit (which is refunded upon return) from \$550 to \$750.

The increased revenue will offset operating cost increases including the cost of purchased water (City of Richmond and Appomattox River Water Authority), chemicals, and payments for wastewater treatment (City of Richmond). In addition, increases in capital projects to comply with Chesapeake Bay requirements as well as to maintain the integrity of the county's water and wastewater facilities contributed to the need for the increased rates.

#### **Treasurer-Fees Imposed for Collecting Delinquent Taxes and Other Charges:**

The FY2005 Adopted Budget included an increase in the delinquent collection fee from \$20 to \$30 if the treasurer collects subsequent to 30 or more days after notice of delinquent taxes or other charges, but prior to judgment and in the administrative fee from \$25 to \$30 if the treasurer collects the taxes or other charges after judgment. The treasurer's cost to pursue these cases exceeds the fee.

**000043**



# **CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA**

Page 3 of 4

**Meeting Date: February 23, 2005**

## **Summary of Information (continued)**

Staff is requesting an additional modification to the ordinance effective immediately upon adoption that would remove the stipulation that the delinquent fee shall not exceed 20% of the delinquent tax bill. This ordinance change clarifies the collection of fees imposed on delinquent taxes and other charges and aligns the county code with the state code.

### **Fee Adjustments Not Requiring A Public Hearing**

#### **Waste and Resource Recovery-Gate Fee, Second Year Increase:**

In the FY2005 Adopted Budget, user fee changes were implemented to move toward the approach of a "pay as you throw" system and the elimination of citizens paying for programs in which they do not participate.

Included in the adopted 2005-2006 Biennial Financial Plan was a planned two-year increase in the gate fee at the transfer stations. The gate fee was increased from \$5 to \$7 from FY2004 to FY2005 and is planned to increase from \$7 to \$8 in FY2006. The increase to \$8 is included in the FY2006 Proposed Financial Plan. This increase is expected to generate an additional \$246,000 to help defray expenditure increases in the Waste and Resource Recovery department. This fee is not governed by an ordinance; and therefore, adjustments do not require a public hearing.

#### **Proposed Tax Rates:**

The Board must advertise a rate of assessment for each tax classification for the 2005 tax year. Advertisement of a specific rate leaves the Board the flexibility to adopt any rate up to the advertised rate. The proposed tax rates are:

Real Estate (January, 2005)	\$1.07
Personal Property	\$3.60
Personal Property Tax for members of Volunteer Rescue Squads, Volunteer Fire Departments, Volunteer Police Chaplains, and Auxiliary Police	\$0.96
Personal Property Tax for Wild and exotic Animals	\$0.01
Personal Property Tax for Motor Vehicles that use "Clean and Special Fuels"	\$3.24
Personal Property Tax for Motor Vehicles, Trailers, And Semi-Trailers with a gross weight of 10,000 Pounds or more	\$0.96
Airplanes	\$0.50



# **CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA**

Page 4 of 4

**Meeting Date: February 23, 2005**

## **Summary of Information (continued)**

Personal Property Tax for Specially Equipped Motor Vehicles	\$0.01*
Machinery and Tools	\$1.00

\*The Board of Supervisors created this new tax classification in the fall, 2004, but did not establish a tax rate at that time. A rate of \$.01 is being recommended for tax year 2005.

The Code of Virginia requires that public hearings on the budget and on tax rates be held at different times, but can be on the same day. Therefore, public hearings are planned to be advertised for March 23, 2005 as follows:

Proposed Ordinance Changes: 7:00 p.m.

Proposed Tax Rates: 7:05 p.m.

Proposed FY2006-FY2011 Capital Improvement Program: 7:10 p.m.

Proposed FY2006 Community Development Block Grant Program: 7:15 p.m.

Proposed Amended FY2006 Biennial Financial Plan: 7:20 p.m.

Finally, last summer the Board was provided information regarding 2004 legislative changes allowing for optional Board action. The Board has indicated a desire to pursue the legislative items related to volunteers.

### **Personal Property Tax Rate for members of Volunteer Rescue Squads, Volunteer Fire Departments, Volunteer Police Chaplains, and Auxiliary Police:**

Current county policy allows one vehicle per household to be classified separately and eligible for the lower tax rate. This amendment expands the ordinance so that if a volunteer rescue squad or fire department member and an auxiliary member are members of the same household, that household shall be allowed two vehicle special classifications rather than one. This change is estimated to cost about \$4,000 annually and would become effective January 2006.

The other amendment expands the ordinance so that vehicles not only owned or leased by an active member but also active auxiliary member of a volunteer rescue squad, fire department, or auxiliary police unit can be exempt from the decal license fee.

**000045**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** February 23, 2005

**Item Number:** 8.B.

**Subject:**

Acceptance of a Bid to Purchase Chesterfield County General Obligation Bonds, Series 2005A for Various Capital Improvement Projects, and General Obligation Refunding Bonds, Series 2005B for Advance Refunding of Series 1998A and Series 1999A General Obligation Bonds

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

The Board is requested to accept and approve a bid to purchase (adjusted as permissible in accordance with the terms of the preliminary official statement) \$17,635,000 principal amount of General Obligation Bonds, Series 2005A, and up to \$30,000,000 principal amount of General Obligation Public Improvement Refunding Bonds for advance refunding of Series 1998A and Series 1999A General Obligation Bonds.

The responsible bidder, whose proposal must represent the lowest true interest cost to the County, and whose proposal must be in accordance with the Detailed Notice of Sale, will be identified on February 23<sup>rd</sup> after the bids are opened.

**Summary of Information:**

On November 2, 2004 county voters overwhelmingly approved a \$341.7 million general obligation bond referendum for School, Public Safety, Library, Parks and Recreation and Road Improvement Projects. Today's sale represents

Preparer: Rebecca T. Dickson

Title: Director, Budget & Management

**Attachments:**

☐

Yes

☒

No

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**000046**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: February 23, 2005**

**Summary of Information (continued)**

the first allotment of bonds that will sold over the next seven years for these projects.

Additionally, the County's financial advisors (Public Resources Advisory Group) have analyzed the County's outstanding general obligation debt and determined that the market is favorable for refinancing various callable bonds. The projected present value savings as a percentage of refunded par of 5.59% could result in an estimated present value savings of \$1.1 million.

Through a separate item, staff is requesting that the Board of Supervisors hold a public hearing later this evening to consider the appropriation of proceeds for the refunding and related closing costs.

**000047**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.C.1.

**Subject:**

Nomination and Appointment to Chesterfield Community Services Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely "JAR", is written over a horizontal line.

**Board Action Requested:**

That the Board approves the nomination/appointment of Lorenzo Ross II as member at-large on the Chesterfield Community Services Board.

The term of appointment is effective March 1, 2005 through December 31, 2007.

**Summary of Information:**

The Chesterfield Community Services Board is designated as an Administrative/Policy Board responsible for the provision of public mental health, mental retardation and substance abuse services.

**Mr. Lorenzo Ross** resides at 5912 Stella Road, Richmond, VA 23234 (Dale District). Mr. Ross's personal/professional background would make a positive contribution to the Community Services Board. Mr. Miller concurs with the appointment.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order they are nominated.

Preparer: George E. Braunstein

Title: Executive Director  
MH/MR/SA Department

**Attachments:**

☐

Yes

☒

No

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**000048**





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.C.2.

**Subject:**

Nomination/Appointment of Preservation Committee Members

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Nominate/Appoint the following to the Preservation Committee for a three-year term.

**Summary of Information:**

The following members have agreed to be reappointed to serve a 3-year term from March 9, 2005 to March 12, 2008: **Mary Ellen Howe** (resident of the City of Petersburg), **James V. Daniels**, **J. Carl Morris** (preservationist), **G. M. "Skip" Wallace** (architect), **Bryan Walker** (historical society), **John V. Cogbill**.

In addition, Douglas Woolfolk (contractor) will be retiring from the committee, and **George Emerson** (contractor) has agreed to replace him for a three-year term to begin on March 9, 2005 and ending on March 12, 2008.

The Preservation Committee is appointed by the Board of Supervisors for a three-year term. The members of this committee assist in the administration of the provisions of the Preservation Ordinance.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

Preparer: Kirkland A. Turner

Title: Director of Planning

**Attachments:**



Yes



No

#  
**000049**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.1.a.

**Subject:**

Resolution Recognizing March 2005, as "Purchasing Month" in Chesterfield County

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in black ink, appearing to be "LBR", is written over the line for the County Administrator.

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

Purchasing associations throughout the world participate in Purchasing month as recognition for the purchasing profession and its value to the economic conditions within all localities, states, and nations. Public purchasing requires: that ethical principles govern all conduct; a working knowledge of a wide range of goods and services; up-to-date knowledge of legalities and regulations; ability to communicate and skills to work with a diversity of users and vendors; and technical knowledge in areas such as purchasing methods, contracting, source selection, bidding, negotiation, evaluation methods, scheduling, and contract administration. It is requested that the Chesterfield County Board of Supervisors participate in supporting this recognition on a local basis.

Preparer: H. Edward James

Title: Director of Purchasing

**Attachments:**



Yes



No

# 000050

RECOGNIZING MARCH 2005, AS "PURCHASING MONTH"

WHEREAS, the purchasing and materials management profession has a significant role in the quality, efficiency and profitability of business and government throughout the United States; and

WHEREAS, the purchasing and materials management profession works for private and public, and profit and nonprofit organizations; and

WHEREAS, in addition to the purchase of goods and services, the purchasing and materials management profession engages in or has direct responsibility for functions such as executing, implementing and administering contracts; developing forecast and procurement strategies; supervising and/or monitoring the flow and storage of materials; and developing working relations with suppliers and with other departments within the organization; and

WHEREAS, the purchasing and materials management profession has tremendous influence on the economic conditions in the United States, with an accumulative purchasing power running into the billions of dollars; and

WHEREAS, purchasing or procurement operations range from departments of one person to several thousand; and

WHEREAS, governmental purchasing and other associations around the world are sponsoring activities and special events to further educate and inform the general public on the role of purchasing within business, industry and government.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors hereby recognizes the month of March 2005, as "Purchasing Month" in Chesterfield County and encourages all citizens to join in commemorating this observance.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.1.b.

**Subject:**

Resolution Recognizing Lieutenant Charles P. Taylor, Jr., Chesterfield Fire and Emergency Medical Services Department, Upon His Retirement

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

Adoption of resolution

**Summary of Information:**

Staff is requesting that the Board of Supervisors recognize Lt. Charles P. Taylor, Jr., Chesterfield Fire and Emergency Medical Services Department after serving the county for 31 years.

**Preparer:** \_\_\_\_\_ Frank H. Edwards, Jr.

**Title:** \_\_\_\_\_ 2<sup>nd</sup> Deputy Fire Chief

**Attachments:**



Yes



No

**#000052**

RECOGNIZING LIEUTENANT CHARLES PERRY TAYLOR  
UPON HIS RETIREMENT

WHEREAS, Lieutenant Charles Perry Taylor retired from the Fire and Emergency Medical Services Department, Chesterfield County, on January 1, 2005; and

WHEREAS, Lieutenant Taylor attended Recruit School #3 in 1973, and has faithfully served the county for over thirty-one years in various assignments including as a Firefighter at the Manchester Fire Station #2 and Ettrick Fire Station #12; as a Sergeant at the Ettrick Fire Station #12, the Manchester Fire Station #2, the Chester Fire Station #1, the Clover Hill Fire Station #7, the Wagstaff Fire Station #10, and the Bon Air Fire Station #4; and as a Lieutenant at the Bon Air Fire Station #4; and

WHEREAS, in 1976, Lieutenant Taylor submitted a recommendation to form a scuba rescue team and became a charter member of the team; and

WHEREAS, Lieutenant Taylor received a unit citation award in 1991 for the rescue of two citizens from their balcony on East Coal Hopper Lane; and

WHEREAS, in 1995, Lieutenant Taylor received a unit citation award for participation in a rescue of a victim from a smoke stack at the Dutch Gap power station; and

WHEREAS, Lieutenant Taylor came to the rescue of a fellow firefighter during a fire at Darryl's Restaurant by providing lifesaving buddy breathing while assisting him safely out of the building; and

WHEREAS, Lieutenant Taylor has mentored and trained many firefighters, of whom more than six have become respected Fire Officers in the department; and

WHEREAS, Lieutenant Taylor has been ready to respond to every need of the department within his capability, including his dedication to public service, his willingness to work long hours without complaint, and his creativity in performing a variety of jobs have earned him the respect and admiration of the entire Fire and Emergency Medical Services Department.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the contributions of Lieutenant Charles Perry Taylor, expresses the appreciation of all residents for his service to the county, and extends appreciation for his dedicated service and congratulations upon his retirement.

**000053**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date: February 23, 2005**

**Item Number: 8.D.2.**

**Subject:**

Request for a Music/Entertainment Festival Permit for Chesterfield Berry Farm Event between May 7 and May 29, 2005

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

The Board of Supervisors is requested to grant a request for a music/entertainment festival permit for Chesterfield Berry Farm Event between May 7 and May 29, 2005.

**Summary of Information:**

Chesterfield Berry Farm proposes to conduct outdoor music during the May strawberry season on the lawns of the Chesterfield Berry Farm which is located at 26002 Pear Orchard Road, Moseley, Virginia. The music will be held on Sundays from May 7 through May 29, 2005. A Strawberry Festival will be held on May 7 and 8, which will also include music. The Berry Farm opens at 8:00 a.m. Music will begin at 11:00 a.m. and end at 3:00 p.m., with all other activities ending at 4:00 p.m.

Preparer: Steven L. Micas

Title: County Attorney  
0505:68175.1

**Attachments:**



Yes



No

**# 000054**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

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Chesterfield Berry Farm is both the applicant and event promoter. The Berry Farm is currently seeking sponsors to help defray the major costs of the event. All net proceeds from the music series will go to the Berry Farm.

Chesterfield Berry Farm will assume full financial responsibility for the Festival and music series. The bands for this event have not been contracted for at this time. No separate admission fee will be charged for the music or strawberry festival. It is anticipated that approximately 3000 people will attend the event during the Festival hours.

Chesterfield Berry Farm has facilities where food, water, and soft drinks will be available for purchase during hours of operation. Portolets remain on the location throughout the May season and are serviced twice a week by Nes services. Chesterfield Berry Farm has clean-up and trash disposal. There is ample parking, and off-duty police officers will assist with parking, crowd control and other security needs. Emergency medical and fire department officials have been made aware of the event and are available to render service if needed.

The music/entertainment arrangements have been reviewed by the County Attorney's Office and meet the substantive requirements of the ordinance. These arrangements provide adequate measures to insure public safety, fire prevention, medical protection, sanitation, traffic control, insurance coverage, relevant permits and security.

Although the Board of Supervisors may require a bond to insure compliance with the permit, the Board traditionally has not required a bond except when the event occurs on County property. Staff recommends that the Board not require a bond.

0505:68175.1

**000055**

February 5, 2005

Stylian P. Parthemos  
Chesterfield County  
Administration Building, Room 503  
P.O. Box 40  
Chesterfield, Va 23832-0040



Dear Mr. Parthemos,

Thank you for your time in regarding our application for a music and festival permit.

Chesterfield Berry Farm, located at 20501 Skinquarter Rd., Moseley, Virginia, is both the applicant and event promoter. We will receive all net proceeds from our music series and our Strawberry Festival.

We plan to have family oriented outdoor music during our Strawberry season on the lawns of Chesterfield Berry Farm which is located at 26002 Pear Orchard Rd. Moseley, Virginia. The music will be held on Sundays from May 7, 2005 thru May 31, 2005. We also plan to have a Strawberry Festival on May 7 and 8, 2005, which will also include music.

Chesterfield Berry Farm opens at 8:00am with music beginning at 11:00am. Music will end at 3:00pm and all other activities will end at 4:00pm.

Chesterfield Berry Farm is assuming full financial responsibility for the Festival and music series. We are currently seeking corporate sponsors to help offset some of our major costs.

We are currently in the process of acquiring bands for our music series and Festival.

We will not be charging admission for music on Sundays or for the Strawberry Festival. We anticipate having 3000 people on the farm during the Festival hours.

We have existing portolets at Chesterfield Berry Farm and they will remain there throughout our Strawberry season. They are serviced twice a week by Nes services.

Chesterfield Berry Farm currently has clean-up and trash disposal. We have dumpsters located on the farm and Tranium picks up the trash twice a week.

Lodging will not be a necessity for our Festival.

Chesterfield Berry Farm has facilities where food, water, and soft drinks will be available for purchase during hours of operation.

We are alerting the Manchester Rescue Squad and Clover Hill Fire department of our event's dates and times. We will work with our security officers in the event of an emergency to notify the proper emergency medical personnel.

000056



Adequate parking will be available in the Chesterfield Berry Farm parking lot with any overflow parking in our fields next to parking area.

Outdoor lighting will not be used during our events as our events occur during day hours.

Music both live and taped will be played in such a manner that the sound will not be a nuisance to adjacent property owners. Heavy evergreen buffers are already in place between Chesterfield Berry Farm property and adjacent property owners. All sound issues are under direct control of Shannon Mangnuson (General Retail Manager) with Chesterfield Berry Farm.

We have an agreement in place with the Chesterfield County Police Department to employ off-duty police officers who will assist our staff with parking, crowd control and all other security components of our Festival and music series.

Chesterfield Berry Farm carries a general \$2 million liability insurance policy to insure against injury or damage.

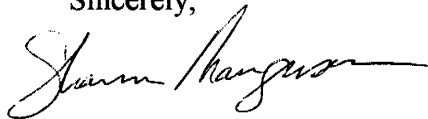
Statements authorizing Chesterfield County principals to enter the property during our music series or Festival are attached herewith.

Our application fee is attached.

I trust that the above information is adequate to meet the county's requirements for approval of our Entertainment Festival permit. Please call with any questions or concerns.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shannon Mangnuson', with a stylized, flowing script.

Shannon Mangnuson  
General Retail Manager

000057

February 5, 2005

Chesterfield Berry Farm authorizes Chesterfield  
County principals to enter the property before or  
during our Strawberry season.

A handwritten signature in cursive script that reads "Aaron Goode". The signature is written in dark ink and is positioned above a horizontal line.

Aaron Goode  
President

A handwritten signature in cursive script that reads "Betty B. Goode". The signature is written in dark ink and is positioned above a horizontal line.

Betty B. Goode  
Property owner

RENEWAL OF POLICY GL 2025747  
GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
09/21/04 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.  
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
EARLIER.

POLICY NUMBER	FROM	POLICY PERIOD TO	COVERAGE IS PROVIDED IN THE	CODE
GL 2025747	09/21/04	09/21/05	VA FARM BUREAU MUTUAL INSURANCE CO.	3202
NAMED INSURED AND ADDRESS				
CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120				

LOCATION(S) OF OWNED, RENTED OR OCCUPIED PREMISES: 5 1/2 MILES ON NORTHWEST  
SIDE OF ROUTE 360, 25 MILES FROM RICHMOND, VIRGINIA

## SCHEDULE OF OPERATIONS

DESCRIPTION OF HAZARDS	CODE NO.	PREMIUM BASES *	FINAL RATE	PREMIUM	DEDUCT PER OCC. **
PREMISES/OPERATIONS:					
PICK YOUR OWN GROUND CROPS	89999	(O)	39	FLAT	\$ 189
PUMPKINS - 22 ACRES			ACRES	CHARGE	\$ 1000
BLACKBERRIES - 5 ACRES					
STRAWBERRIES - 12 ACRES					
FAIR GROUNDS - INCLUDING	43517	(F)		FLAT	\$ 2605
HAY RIDES, PETTING ZOO,				CHARGE	\$ 1000
HAUNTED MAZE & PIRATES COVE					
FRUIT OR VEGETABLE DEALERS	13111	(A)	8,100	238.234	\$ 1930
LOCATIONS:					\$ 1000
1. 1/4 MILE W OF SKINQUARTER					
PRODUCTS/COMPLETED OPERATIONS:					
FAIR GROUNDS - INCLUDING					\$ 1000
HAY RIDES, PETTING ZOO,					
HAUNTED MAZE & PIRATES COVE					
FRUIT OR VEGETABLE DEALERS	13111	(S)	883,194	.287	\$ 253
					\$ 1000

\* PREMIUM BASES: A = AREA, C = TOTAL COST, F = FRONTAGE, M = ADMISSIONS,  
P = PAYROLL, S = GROSS SALES, T = EACH, U = UNITS, O = OTHER  
\*\* DEDUCTIBLE PER OCCURRENCE: BODILY INJURY & PROPERTY DAMAGE - IF BLANK, NO  
ADDITIONAL DEDUCTIBLE APPLIES.

CGLDEC1

DATE: 08/23/04

CONTINUED ON NEXT PAGE

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RENEWAL OF POLICY GL 2025747

GENERAL LIABILITY

**\*\*RENEWAL NOTICE:** THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
09/21/04 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.  
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
EARLIER.

POLICY NUMBER	FROM	POLICY PERIOD TO	COVERAGE IS PROVIDED IN THE	CODE
GL 2025747	09/21/04	09/21/05	VA FARM BUREAU MUTUAL INSURANCE CO.	3202
NAMED INSURED AND ADDRESS				
CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120				

FORM OF BUSINESS: CORPORATION

IN RETURN OF THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF  
THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS  
POLICY.

## COVERAGES

## LIMITS OF INSURANCE

## EACH OCCURRENCE LIMIT

COVERAGES A & C: BODILY INJURY,	
PROPERTY DAMAGE AND MEDICAL EXPENSE	\$ 500,000
MEDICAL EXPENSE LIMIT ANY ONE PERSON	\$ 5,000
FIRE DAMAGE LEGAL LIABILITY LIMIT PER FIRE	\$ 50,000
COVERAGE B: PERSONAL INJURY & ADVERTISING	
INJURY LIMIT PER PERSON OR ORGANIZATION	\$ 500,000

GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS/COMPLETED OPERATIONS)	\$ 1,000,000
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PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	\$ 1,000,000
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OPTIONAL /EXCLUDED COVERAGES - SEE SCHEDULE ATTACHED

FORM NO. AND ENDORSEMENTS: CG0001 1188 IL0017 1185 IL0021 1185 VIL0138 0593  
CG0179 0287 VCG2116 1192 VCG0117 1192 CG2234 1185 CG2149 1188 CG2146 0187  
VCG2150 0593 VCG2160 1198 CG0304 1191 CG2407 1185 VCG2170 0303 VCG2171 0303  
VCG2172 0303

CGLDEC

DATE: 08/23/04

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000060

RENEWAL OF POLICY, GL 2025747  
GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
09/21/04 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.  
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
EARLIER.

POLICY NUMBER	FROM	POLICY PERIOD TO	COVERAGE IS PROVIDED IN THE	
GL 2025747	09/21/04	09/21/05	VA FARM BUREAU MUTUAL INSURANCE CO.	3202
NAMED INSURED AND ADDRESS				
CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD HULL VA 23120				

## SCHEDULE OF OPERATIONS (CONTINUED)

DESCRIPTION OF HAZARDS	CODE NO.	PREMIUM BASES *	FINAL RATE	PREMIUM	DEDUCT PER OCC.**
PREMISES/OPERATIONS:					
REFRESHMENT STANDS WITH COOKING LOCATIONS:	16822	(A)	500	187.02	1000
1. 20800 HULL ST RD RICHMOND, VA					

## PRODUCTS/COMPLETED OPERATIONS:

\* PREMIUM BASES: A = AREA, C = TOTAL COST, F = FRONTAGE, M = ADMISSIONS,  
P = PAYROLL, S = GROSS SALES, T = EACH, U = UNITS, O = OTHER  
\*\* DEDUCTIBLE PER OCCURRENCE: BODILY INJURY & PROPERTY DAMAGE - IF BLANK, NO  
ADDITIONAL DEDUCTIBLE APPLIES.

CGLDEC3

DATE: 08/23/04

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000061

## GENERAL LIABILITY

**\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON 09/21/04 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE. THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED EARLIER.**

POLICY NUMBER	FROM	POLICY PERIOD TO	COVERAGE IS PROVIDED IN THE	CODE
GL 2025747	09/21/04	09/21/05	VA FARM BUREAU MUTUAL INSURANCE CO.	3202
NAMED INSURED AND ADDRESS				
CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120				

## SCHEDULE OF OPERATIONS (CONTINUED)

DESCRIPTION OF HAZARDS	CODE NO.	PREMIUM BASES *	FINAL RATE	PREMIUM	DEDUCT PER OCC.**
PREMISES/OPERATIONS:					
RD, ON N SIDE OF RT 360, IN CHESTERFIELD, VIRGINIA (2,100 SQ FT)					
2. 20800 HULL STREET ROAD RICHMOND, VA (6,000 SQ FT)					
REFRESHMENT STANDS - WITHOUT COOKING	16822	(A) 500	187.829	\$ 94	\$1000
FARM ACREAGE - 160 ACRES OR LESS	89997	(T) 1	47.760	\$ 48	\$1000
LOCATIONS:					
1. 3 ACRES AT 26002 PEAR ORCHARD RD, MOSELEY, VA					
PRODUCTS/COMPLETED OPERATIONS:					
REFRESHMENT STANDS - WITHOUT COOKING	16822	(S) 19,044	1.015	\$ 19	\$1000
REFRESHMENT STANDS - WITH COOKING	16822	(S) 25,000	1.015	\$ 25	\$1000

\* PREMIUM BASES: A = AREA, C = TOTAL COST, F = FRONTAGE, M = ADMISSIONS,  
P = PAYROLL, S = GROSS SALES, T = EACH, U = UNITS, O = OTHER  
\*\* DEDUCTIBLE PER OCCURRENCE: BODILY INJURY & PROPERTY DAMAGE - IF BLANK, NO  
ADDITIONAL DEDUCTIBLE APPLIES.

CGLDEC2

DATE: 08/23/04

CONTINUED ON NEXT PAGE

000062

## RENEWAL OF POLICY GL 2025747

## GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
09/21/04 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.  
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
EARLIER.

POLICY NUMBER	FROM	POLICY PERIOD TO	COVERAGE IS PROVIDED IN THE	CODE
GL 2025747	09/21/04	09/21/05	VA FARM BUREAU MUTUAL INSURANCE CO.	3202
NAMED INSURED AND ADDRESS				
CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120				

## SCHEDULE

FORM NO. EDITION DATE OPTIONAL COVERAGE(S) AFFORDED PREMIUM

FORM NO. EDITION DATE MISCELLANEOUS ENDORSEMENT(S)  
CG2407 11/85 PRODUCTS/COMPLETED OPERATIONS  
HAZARD REDEFINED  
DESCRIPTION OF PREMISES AND OPERATIONS:  
REFRESHMENT STANDS - WITH AND WITHOUT  
COOKING

FORM NO. EDITION DATE ADDITIONAL EXCLUSION(S) AFFORDED

TOTAL PREMIUM FOR OPTIONAL COVERAGES \$ NIL

TOTAL ESTIMATED POLICY PREMIUM

\$ 5,257

DATE: 08/23/04

CGLSCHD

000063

**VIRGINIA FARM BUREAU INSURANCE COMPANIES**

Virginia Farm Bureau Mutual Insurance Company / Virginia Farm Bureau Fire & Casualty Insurance Company  
Virginia Farm Bureau Town & Country Insurance Company  
P.O. BOX 27552 RICHMOND, VIRGINIA 23261

INSURED COPY

GL	Billing Date	Policy Period	Agent Code
2025747-26	08/23/2004	09/21/2004 to 09/21/2005	3202

CHESTERFIELD BERRY FARM INC  
C/O AARON & BETTY GOOD  
20501 SKINQUARTER RD  
MOSELEY VA 23120

REASON FOR THIS BILL: RENEWAL

**ACCOUNT SUMMARY**

Previous Billed Amount	+ Previous Installment Amount	+ Current Charges	- Current Credits / Refunds	- Current Payments	= Account Balance	Minimum Payment
\$0.00	\$0.00	\$5,257.00	\$0.00	\$0.00	\$5,257.00	\$5,257.00

YOUR CURRENT PAYMENT PLAN IS THE: ANNUAL PLAN  
FOR ASSISTANCE, CALL YOUR COUNTY FARM BUREAU 804-639-4070 OR 1-888-236-7716  
Due Date: 09/21/2004

000064

If payment is not received by due date your policy will expire or cancel, and you will be without valuable coverage.

KEEP FOR YOUR RECORDS

POLICY: GENERAL LIAB.

POLICY NO: 2025747 26 M

POLICY PERIOD

MM 09/21/04 TO 09/21/05

CHECK NO: 11061

AMOUNT PAID: 5257.00

TE:

VIRGINIA FARM BUREAU MUTUAL INSURANCE COMPANY  
VIRGINIA FARM BUREAU FIRE & CASUALTY INS. CO.  
VIRGINIA FARM BUREAU TOWN & COUNTRY INS. CO.





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.3.

**Subject:**

Request for a Permit to Stage a Fireworks Display at the Sunday Park Peninsula of Brandermill on July 4, 2005

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LSH*

**Board Action Requested:**

The Board of Supervisors is requested to approve a permit to stage a fireworks display at the Sunday Park Peninsula at Brandermill on July 4, 2005.

**Summary of Information:**

The Brandermill Community Association ("BCA"), has requested permission from the Board to stage a fireworks display at the Sunday Park Peninsula at Brandermill on July 4, 2005 at dusk, with a rain date of July 5<sup>th</sup>.

Mr. W. G. Bulifant, III, of Dominion Fireworks has previously conducted similar displays here and elsewhere in the County and will personally discharge the fireworks. The BCA has submitted evidence of a fireworks liability insurance policy in the amount of \$2,000,000, which names the County as an additional insured. The Fire Marshal's Office has reviewed the request and has indicated that the proposed display meets all applicable criteria under the Fire Prevention Code.

Preparer: Steven L. Micas

Title: County Attorney  
0500:68184.1

**Attachments:**



Yes



No

#  
**000065**

**Application for Fireworks Display  
(Print or Type All Information)**

Date of Application: February 3, 2005

Event Name: Brandermill's Fourth of July Date: July 4, 2005

Time of Fireworks: 9:15 p.m. (dusk) Rain Date: July 5, 2005

Event Location: Sunday Park Peninsula in Brandermill

Shooting site/Display area: Sunday Park beach area  
(include map)

Sponsoring Organization: Brandermill Community Association

Person In Charge of Event: Jane Pritz/Dena Sindelir

Mailing Address: 3001 E. Boundary Terrace

City: Midlothian State: VA Zip: 23112

Work Phone: 804/744-1035 Home Phone: -----

Person Coordinating Fireworks: Jane Pritz/Dena Sindelir  
(for the sponsor)

Mailing Address: 3001 E. Boundary Terrace

City: Midlothian State: VA Zip: 23112

Work Phone: 804/744-1035 Home Phone: -----

Company Responsible for Shooting: Dominion Fireworks

Mailing Address: P. O. Box 3015

City: Petersburg State: VA Zip: 23805

Work Phone: 733-6792 After Hours: 452-0595

Shooters Name: W. G. Bulifant, II

*(Certificate of insurance  
to follow)*

**000066**

**BRANDERMILL COMMUNITY ASSOCIATION**

**FIREWORKS 2004, 2005, 2006**

200 3 INCH ASSORTED COLOR & SALUTE SHELLS

100 4 INCH ASSORTED COLOR & SPECIAL EFFECT SHELLS

60 5 INCH ASSORTED COLOR & SPECIAL EFFECT SHELLS

40 6 INCH ASSORTED COLOR & SPECIAL EFFECT SHELLS

450 LOW LEVEL DEVICES

THE FINALE WILL CONSIST OF 350 HIGH AERIAL COLOR & SALUTE TYPE SHELLS

**DURATION** : 18 TO 20 MINUTES

**INSURANCE LIMITS** : MINIMUM OF THREE MILLION DOLLARS

**PRICE** : \$9,500.00 ADDITIONAL 8% EA. ADDITIONAL YEAR  
2005 & 2006

**TERMS** : 50% DEPOSIT BALANCE DUE 10 DAYS AFTER CONTRACT

**DOMINION FIREWORKS, INC.**  
***ESTABLISHED 1984***

**000067**

1. Attach a list of fireworks to be used in the display.

2. Attach a copy of the certificate of insurance. *(Certificate of insurance to follow)*

4. Should you have any questions, call the Fire and Life Safety Division at 748-1426.

**Chesterfield Fire Department**  
**Fire and Life Safety**  
**P. O. Box 40**  
**Chesterfield, VA 23832**

**Date:** February 3, 2005

**<sup>5</sup>Applicant's Signature:**


Print Name: Jane Pritz

Acting Community Manager  
Brandermill Community Association

\*\*\*\*\*

**(office use only)**

Remarks: This event is being held in a like manner as in previous years.  
The location and the type of display is similiar to past events.



Site suitable for display pending County Attorney and Board of Supervisors approval.

Site unsuitable.

**Fire Official:**

Date: 2-8-2005

**Event Representative:**

Date:

000068



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.4.a.1.

**Subject:**

Transfer \$2500 each (\$5000 total) from the Bermuda and Dale District Improvement Funds to the Parks and Recreation Department to Defray the Costs Associated with the Annual Tour of The Falling Creek Ironworks

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

The Board of Supervisors is requested to transfer \$2500 each (\$5000 total) from the Bermuda and Dale District Improvement Funds to the Parks and Recreation Department to defray the costs associated with the annual tour of the Falling Creek Ironworks.

**Summary of Information:**

Supervisors King and Miller have requested the Board to transfer \$2500 each (\$5000 total) from the Bermuda and Dale District Improvement Funds to pay a portion of the costs incurred by the Parks and Recreation Department to install signage, banners, kiosks, print brochures, programs and other educational pieces for the annual tour of the Falling Creek Ironworks. The purpose of the tour is to preserve and interpret the first American Ironworks and revitalize a portion of the Jefferson Davis Highway. The Ironworks property is owned by the County and is part of the County park system. The Board is authorized to defray the cost incurred by the Parks and Recreation department to conduct a park program on park property.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**Preparer:** Rebecca T. Dickson

**Title:** Director Budget and Management  
0425:68030.1

**Attachments:**



Yes



No

#000069

# Falling Creek Ironworks Foundation Chesterfield County, Virginia

P.O. Box 1601, Chesterfield, Va. 23832

Rec'd  
1/13/05

## Board of Directors

Joe Biggs

Sandy Carter

Norma Corbin  
V. President

Phil Cunningham

Margaret Davis  
Secretary

Bruce Dove

Mike Golden

Walter Heyer

Tom Jacobson

Brennen Keene

Charles Kenney  
Treasurer

Janit Potter

George Schanzenbacher

Mike Steen

Marshall Trammell

Bryan Walker  
President

Dan Weiskotten

## ADVISORS

Lyle Browning

James Brothers IV

Douglas Spencer

George "Skip" Wallace

January 13, 2005

Mr. Dickie King  
Bermuda District Representative  
Board of Supervisors  
9901 Lori Road, Room 504  
P.O. Box 40  
Chesterfield, VA 23832

Dear Mr. King:

On Saturday, March 19, 2005, the Falling Creek Ironworks Foundation will be hosting the 4<sup>th</sup> Annual Tour at the Ironworks and hopefully this year we will be able to attract more attention and have better visibility since we now own the tract of land on which we plan to build the Visitor Center.

We are working with several Parks and Recreation personnel and we have a projected budget of approximately \$10,000.00. We would like to request your help with this and hope that you will be able to fund the project. Since we have lots of damage from the flood of August 30<sup>th</sup>, there will be some major clean-up to be done prior to the event.

At this time we hope we will be able to call attention to the importance of rebuilding the historic stone bridge that is across from the Ironworks. If we have funds left over from our event, they will go towards that effort.

Thanks for your attention to this matter and we will look forward to hearing from you soon.

Sincerely,

*Bryan Walker*  
*Norma Corbin*

Norma Corbin and Bryan Walker  
Falling Creek Ironworks Foundation

The mission of the Falling Creek Ironworks Foundation is to preserve, investigate, enhance and interpret the first American Ironworks, the site of the beginning of the iron and steel industry in the New World.

000070

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?  

Falling Creek Ironworks Foundation
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  

To preserve and interpret the first American  
Ironworks and revitalize a portion of the  
Jefferson Davis Highway
  
3. What is the amount of funding you are seeking?  

~~\$10,000~~      5,000
  
4. Describe in detail the funding request and how the money, if approved, will be spent.  

To install signage, banners, kiosks at site and  
print brochures, programs and other educational  
Pieces
  
5. Is any County Department involved in the project, event or program for which you are seeking funds?  

Recreation and Parks
  
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  

Recreation and Parks and volunteer contributions

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes ☒

No ☐

Is the organization non-profit?

Yes ☒

No ☐

Is the organization tax-exempt?

Yes ☒

No ☐

8. What is the address of the applicant making this funding request?

Bryan H. Walker, President

12100 Second Branch Rd.

Chesterfield, VA 23838

9. What is the telephone number, fax number, e-mail address of the applicant?

804-639-6688

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Bryan H. Walker  
Signature

President  
Title (if signing on behalf of an organization)

Bryan H. Walker  
Printed Name

Jan. 13, 2005  
Date



## **District Improvement Funds Application**

**Falling Creek Ironworks Foundation proposed budget request:**

<b>1. Interpretative Signage</b>	<b>\$ 1,000.00</b>
<b>2. Archaeological Investigation</b>	<b>1,000.00</b>
<b>3. Banners and Flags</b>	<b>900.00</b>
<b>4. Kiosk (w/weather protection)</b>	<b>3,000.00</b>
<b>5. Brochures</b>	<b>1,300.00</b>
<b>6. Educational Program(s)</b>	<b>2,000.00</b>
<b>7. Spring Special Event (March 19, 2005)</b>	<b>800.00</b>
<b>Total:</b>	<b>\$10,000.00</b>

**Notes relating to above proposal:**

Under interpretative signage these funds would allow an expansion of two additional all-weather signs following up on a series of three signs being designed. As noted within the Falling Creek Greenway Trail Park report submitted in June, 1999, Site 44CF7 and a related Native American camp site nearby (44CF506) suggests that displays or kiosks (pp.22-23) should highlight both the first Ironworks and Native American settlements, patterns, housing, subsistence and social organization. This would in turn play into the vital role that Chesterfield played in 1607 as part of Virginia 2007 and our Chesterfield 2007 efforts which have included Falling Creek as a vital part of these projects.

Archaeological investigations were also recommended for further action and as an active process in obtaining a more complete understanding of this National Register site. Recent events to the site, due to the effects of storm damage have also provided an opportunity to explore previously covered areas. On-going efforts are hampered due to a lack of resources to take advantage of this unforeseen opportunity.

Banners and Flags are needed to identify the Falling Creek Ironworks site and its future developments for the local community. U.S., county and historical flags are needed for site use on flag poles that have been obtained on the site.

A Kiosk with weather protection would be provided to inform the viewer with details relating to this project. The outdoor stand alone nature of this kiosk would need protection as well as a good strong informational content. Site information,

**000073**

map(s), photographic/images as well as text content located on site will fulfill a necessary interpretive need as well as inform both local and visiting public of the historical events that transpired here some 400 years ago.

Print media brochures being developed and needed for Foundation would be provided by this request. Interaction with a cooperative partnership of agencies would reduce costs and allow the funds to produce a large amount of brochures.

The Falling Creek Ironworks Foundation plans an outreach educational program to be offered to Chesterfield County Schools focusing on Virginia Standards of Learning and the Falling Creek Ironworks. This program would need resources to provide an educational traveling display/equipment for use within the county and any location. Included would be a model of the 1619-1622 site to aide in understanding the role that this site played as the first industrial site within North America.

On March 19, 2005 a special event is planned at Falling Creek. The provided funding will cover costs of events contracts and services needed for that program.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.4.a.2.

**Subject:**

Transfer \$3,000 Each (Total \$6,000) from the Dale and Bermuda District Improvement Funds to the Parks and Recreation Department to Purchase Equipment for Department-Run Baseball and Softball Programs in Each of Those Districts

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Transfer \$3,000 each (Total \$6,000) from the Dale and Bermuda District Improvement Funds to the Parks and Recreation Department to purchase equipment for Department-run Baseball and Softball Programs in each of those Districts.

**Summary of Information:**

Supervisors Miller and King have requested that \$3,000 from each of their District Improvement Funds (\$6,000 total) be transferred to the Parks and Recreation Department to start and operate a Department-run baseball/softball program in each of those districts. The funds will be used to purchase equipment, pay league fees and pay personnel. All equipment will be owned by the County and cannot be donated to a private recreational organization in the future. The Board is authorized to transfer public funds to Parks and Recreation to operate a public recreation program for County youth.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**Preparer:** \_\_\_\_\_ Rebecca T. Dickson

**Title:** \_\_\_\_\_ Director, Budget and Management  
0425:68247.1

**Attachments:**



Yes



No

#

**000075**

**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Chesterfield County  
Parks & Recreation Dept
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  
provide Recreational opportunities for the citizens of Chesterfield County
3. What is the amount of funding you are seeking? \$ 6,000
4. Describe in detail the funding request and how the money, if approved, will be spent. provide Baseball/softball programs for the Dale and Bermuda District
5. Is any County Department involved in the project, event or program for which you are seeking funds? no
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding? Registration Fee's,  
Discount League Fee's  
from co-sponsored  
organization

7. If applicant is an organization, answer the following:

Is the organization a corporation?	Yes _____	No _____
Is the organization non-profit?	Yes _____	No _____
Is the organization tax-exempt?	Yes _____	No _____

8. What is the address of the applicant making this funding request?

P.O. Box 40

9. What is the telephone number, fax number, e-mail address of the applicant?

Mike Golden  
248-1623

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman or vice-chairman of the organization.



Signature

Dir. J. Pardo & Co

Title (if signing on behalf of an organization)

Mike Golden

Printed Name

February 14, 2005



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.4.b.

**Subject:**

Transfer \$5,450 from the Dale District Improvement Funds to the Chesterfield County School Board to Upgrade the Sound System in the Cafeteria at Falling Creek Elementary School

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

Transfer \$5,450 from the Dale District Improvement Funds to the Chesterfield County School Board to upgrade the sound system in the cafeteria at Falling Creek Elementary School.

**Summary of Information:**

Supervisor Miller has requested that \$5,450 from the Dale District Improvement Funds be transferred to the School Board to be used for upgrading the sound system in the cafeteria at Falling Creek Elementary School. The County is legally authorized to appropriate funds to the School Board to make capital improvements to County property.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management  
0425:68248.1

**Attachments:**



Yes



No

# 000078

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?  

Falling Creek Elementary,  
Kathleen Farwell,  
Principal
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  

Chesterfield County  
Public Schools
  
3. What is the amount of funding you are seeking?  

\$ 5,450.95
  
4. Describe in detail the funding request and how the money, if approved, will be spent. Presently, the sound system in the school's cafeteria is nonfunctioning. When a speaker presentation is presented at the school, it is necessary to borrow equipment from other resources. The school was built in 1964 and the sound system is original.
  
5. Is any County Department involved in the project, event or program for which you are seeking funds?  

No
  
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  

P.T.A.  
A fund raiser has  
been directed specifically  
In this purpose.

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No

Is the organization non-profit?

Yes

No

Is the organization tax-exempt?

Yes

No

8. What is the address of the applicant making this funding request?

*Falling Creek Elementary*  
*4800 Hopkins Road*  
*Diamond, VA 23234*

9. What is the telephone number, fax number, e-mail address of the applicant?

*(804) 743-3630*  
*FAX: (804) 275-9269*  
*Kathleen\_Farwell@cpsnet.net*

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

*Kathleen B. Farwell*  
 Signature

*Principal*  
 Title (if signing on behalf of an organization)

*Kathleen B. Farwell*  
 Printed Name

*February 4, 2005*  
 Date





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.5.a.

**Subject:** Request to Quitclaim a Portion of a Sixteen-Foot Drainage Easement (Private) Across the Property of Chesterfield Crossing, LLC

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JWH*

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a portion of a 16' drainage easement (private) across the property of Chesterfield Crossing LLC.

**Summary of Information:**

Chesterfield Crossing, LLC has requested the quitclaim of a portion of a 16' drainage easement (private) across its property as shown on the attached plat. Staff has reviewed the request and approval is recommended.

**District:** Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

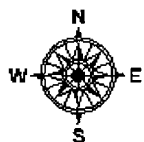
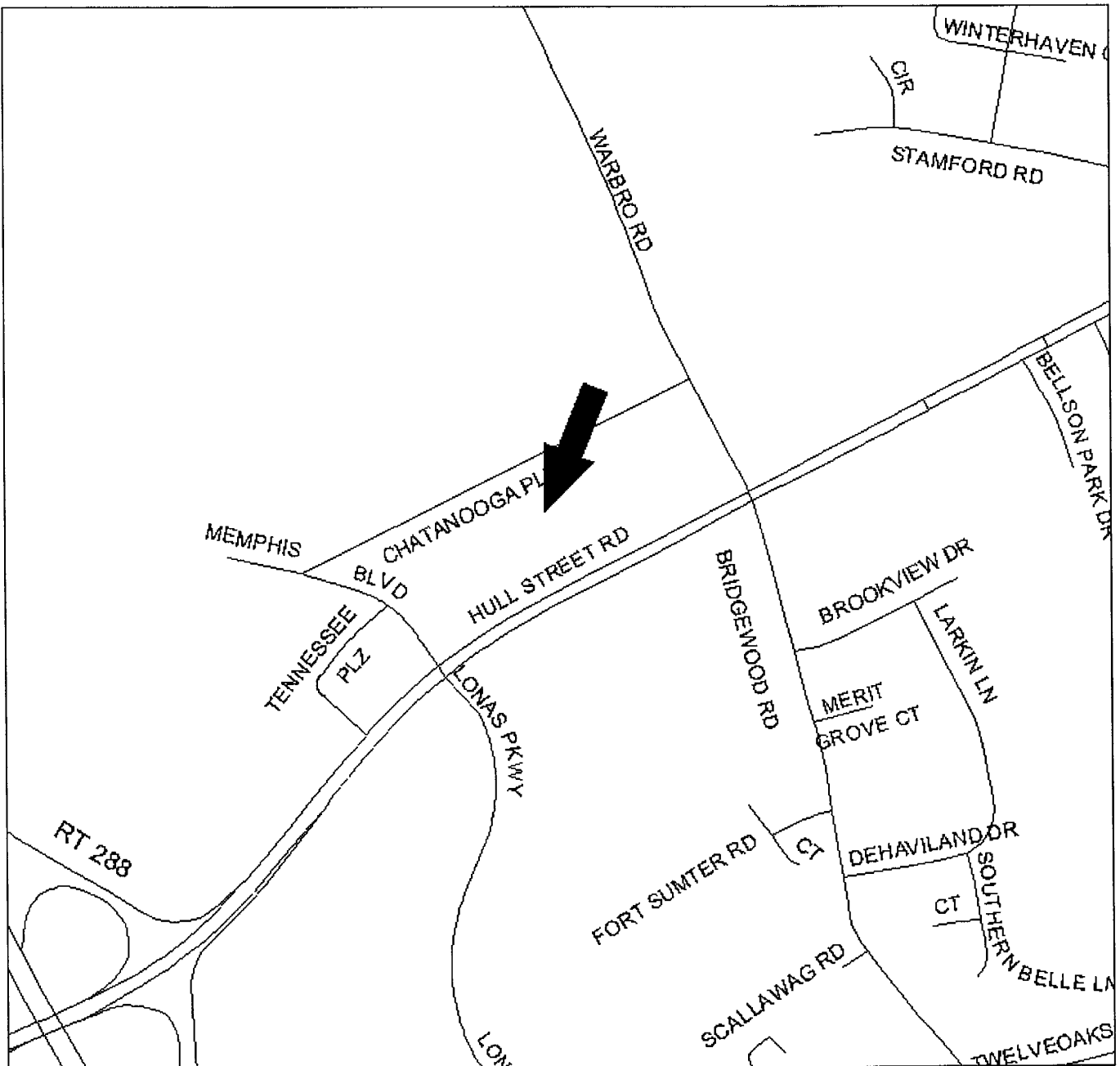


No

# 000081

# VICINITY SKETCH

REQUEST TO QUITCLAIM A PORTION OF A  
SIXTEEN FOOT DRAINAGE EASEMENT  
(PRIVATE) ACROSS THE PROPERTY OF  
CHESTERFIELD CROSSING, LLC



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000082





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.5.b.

**Subject:** Request to Quitclaim a Portion of a Sixteen-Foot Drainage Easement (Private) Across the Property of Inland Southeast Chesterfield, L.L.C.

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JGR*

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a portion of a 16' drainage easement (private) across the property of Inland Southeast Chesterfield, L.L.C.

**Summary of Information:**

Inland Southeast Chesterfield, L.L.C. has requested the quitclaim of a portion of a 16' drainage easement (private) across its property as shown on the attached plat. Staff has reviewed the request and approval is recommended.

**District:** Clover Hill

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

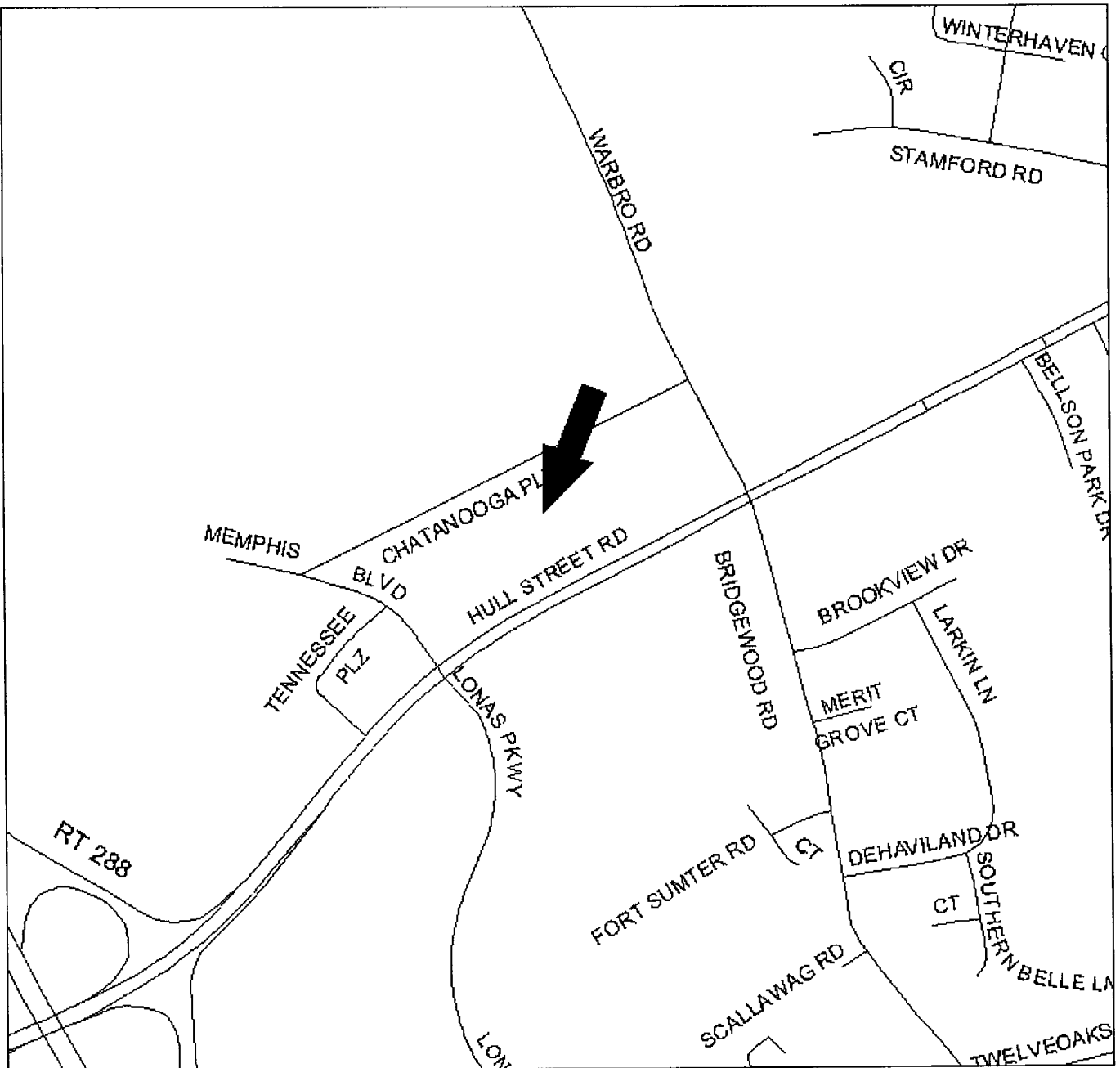


No

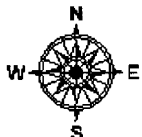
# 000084

# VICINITY SKETCH

REQUEST TO QUITCLAIM A PORTION OF A  
SIXTEEN FOOT DRAINAGE EASEMENT  
(PRIVATE) ACROSS THE PROPERTY OF  
INLAND SOUTHEAST CHESTERFIELD, LLC

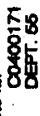


Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000085





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.6\_a.

**Subject:** Acceptance of Parcels of Land Along the West Right of Way Line of Turner Road from Welco, LLC

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Accept the conveyance of two parcels of land containing a total of 0.046 acres along the west right of way line of Turner Road (State Route 650) from Welco, LLC, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of these parcels conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Midlothian

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

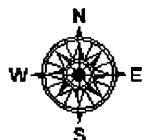
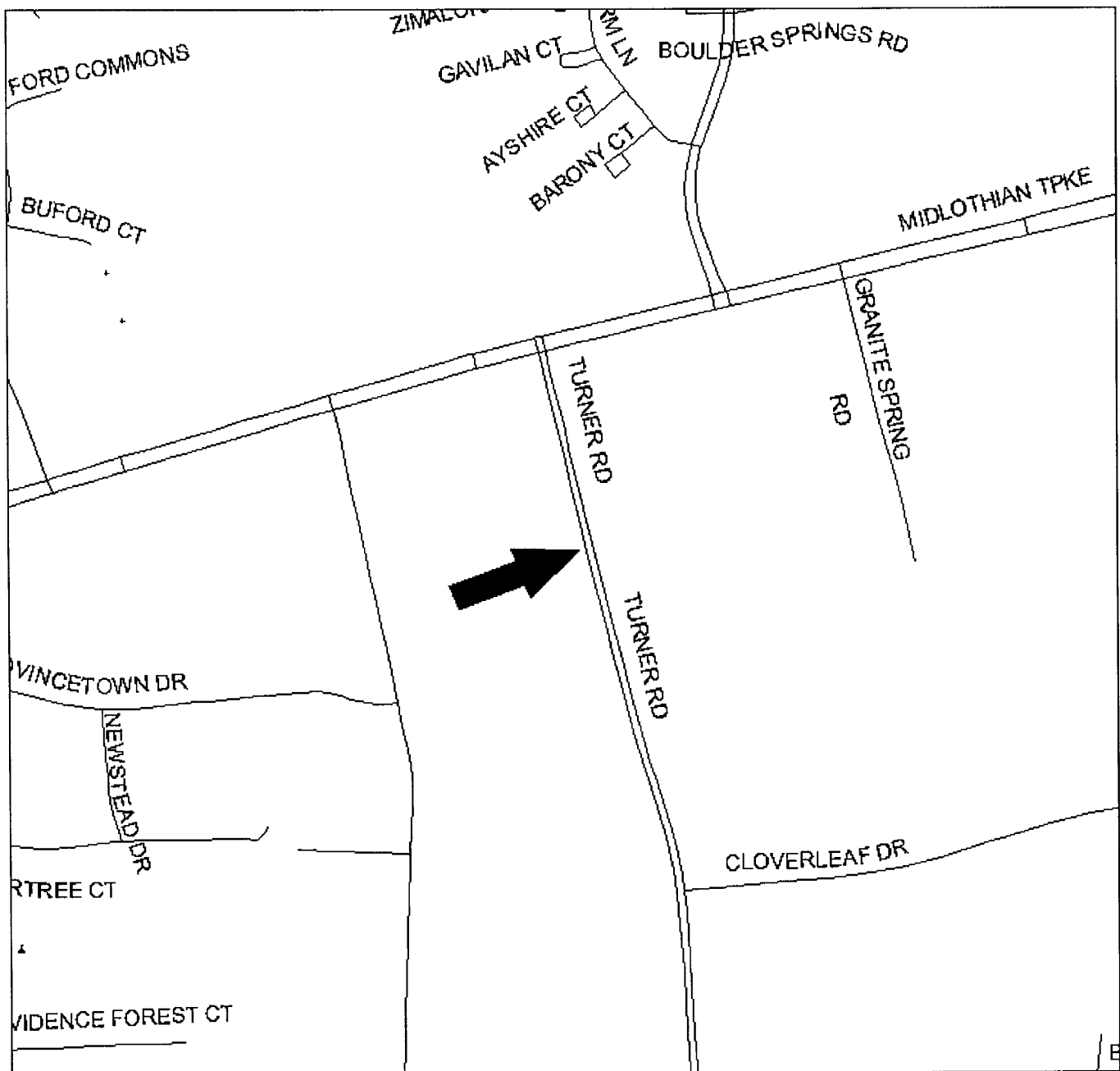


No

#000087

# VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND ALONG THE WEST  
RIGHT OF WAY LINE OF TURNER ROAD FROM WELCO, LLC



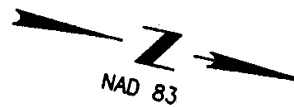
Chesterfield County Department of Utilities



1 inch equals 660 feet

000088



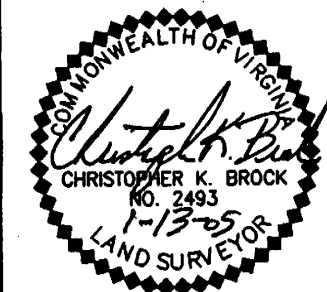
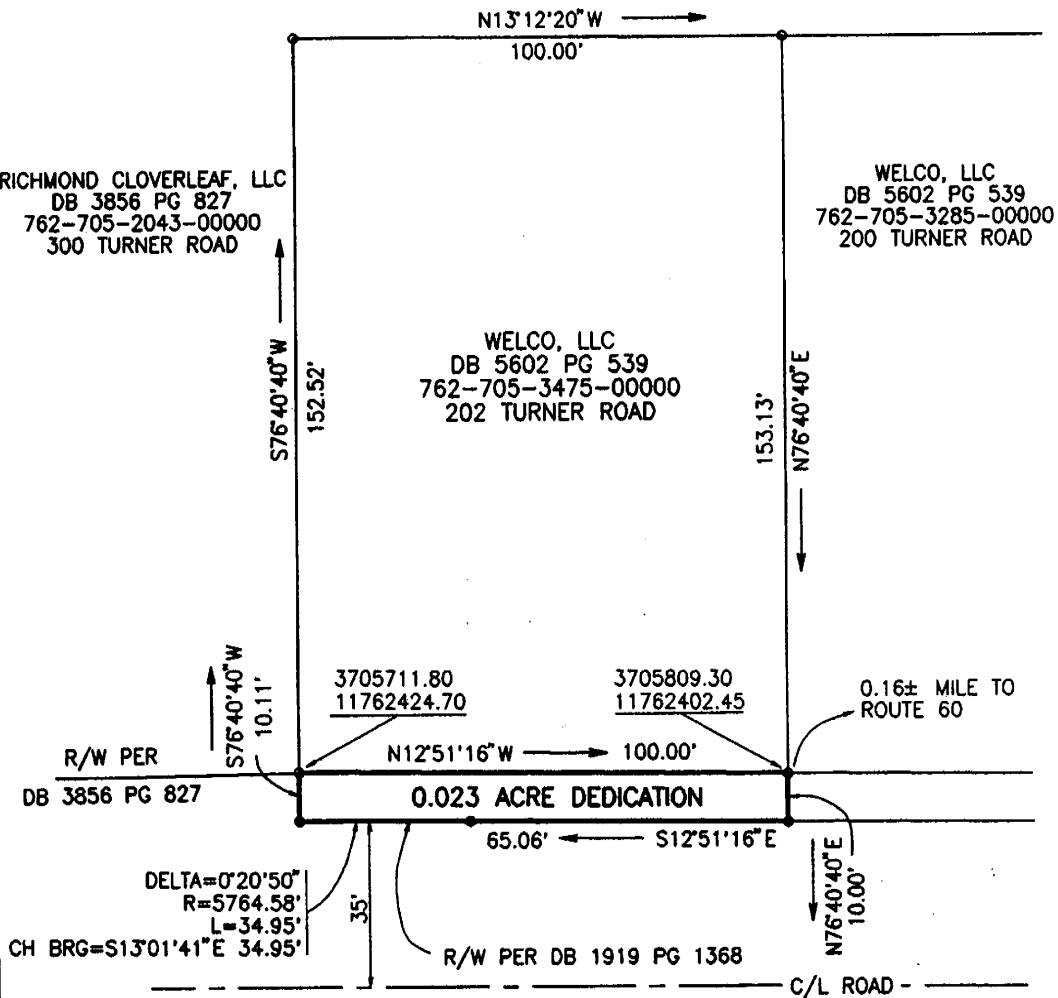


RICHMOND CLOVERLEAF, LLC  
DB 3856 PG 827  
762-705-2043-00000  
300 TURNER ROAD

RICHMOND CLOVERLEAF, LLC  
DB 3856 PG 827  
762-705-2043-00000  
300 TURNER ROAD

WELCO, LLC  
DB 5602 PG 539  
762-705-3285-00000  
200 TURNER ROAD

WELCO, LLC  
DB 5602 PG 539  
762-705-3475-00000  
202 TURNER ROAD



### TURNER ROAD

ROUTE 650  
VARIABLE WIDTH R/W

**PLAT SHOWING A 0.023 ACRE PARCEL OF  
LAND TO BE DEDICATED TO THE COUNTY  
OF CHESTERFIELD LOCATED IN THE  
MIDLOTHIAN DISTRICT OF CHESTERFIELD  
COUNTY, VIRGINIA**

**GENE WATSON & ASSOCIATES, P.C.**

4221 BONNIEBANK ROAD  
RICHMOND, VIRGINIA 23234  
PHONE 804-271-8038 FAX 804-271-3031

SCALE 1"=30'

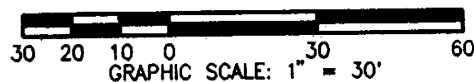
JOB NO. 6365ROW1

DATE: 1-13-05

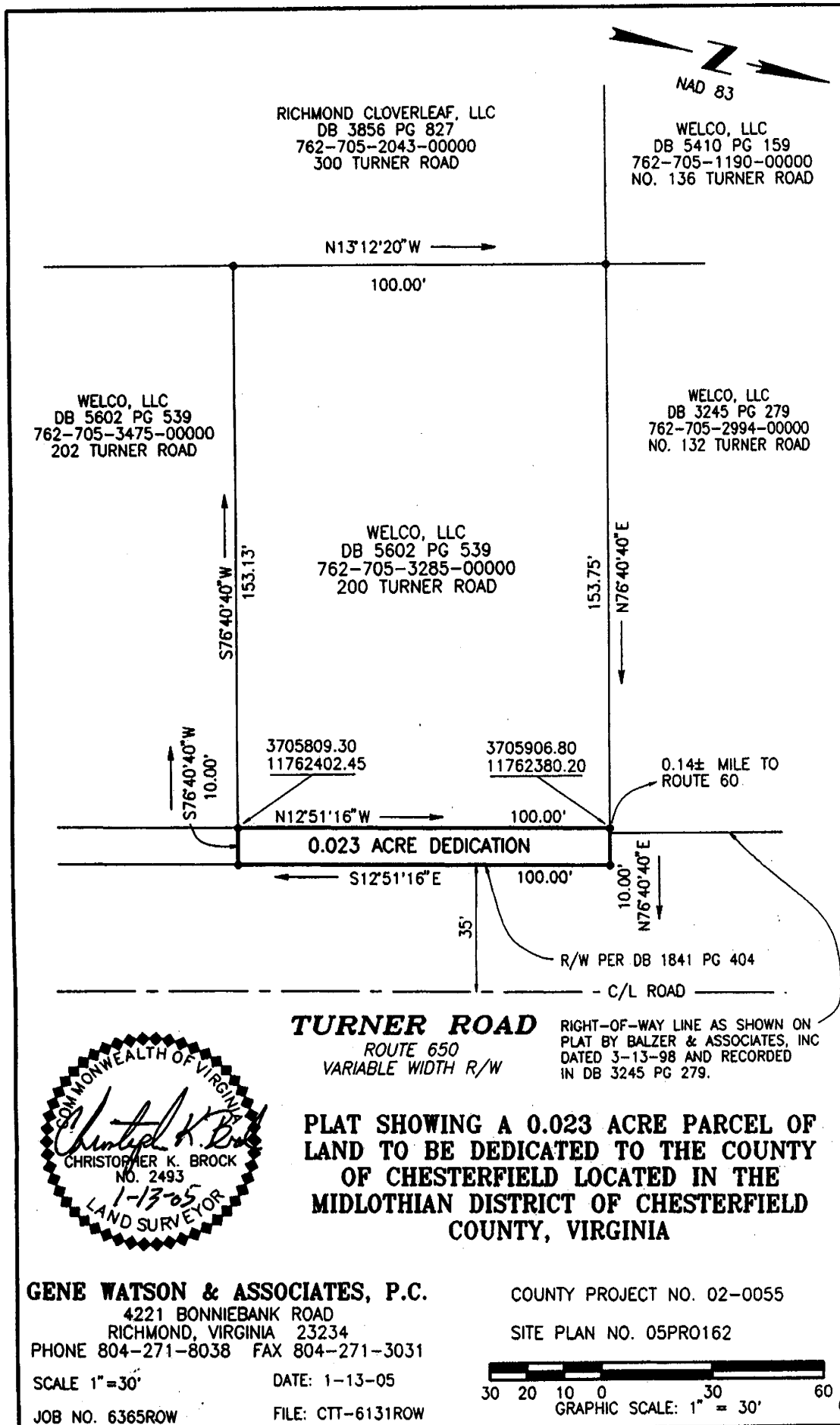
FILE: CTT-6131ROW1

COUNTY PROJECT NO. 02-0055

SITE PLAN NO. 05PRO162



000089





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.6.b.

**Subject:** Acceptance of a Parcel of Land on Hereld Green Drive from Reedy Mill, L.C.

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JBA*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 1.330 acres on Hereld Green Drive from Reedy Mill, L.C., and authorize the County Administrator to execute the deed.

**Summary of Information:**

This dedication is for the Qualla Farms Wastewater Pump Station and is required by zoning. Approval is recommended.

**District:** Dale

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

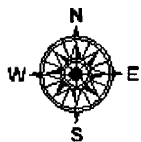
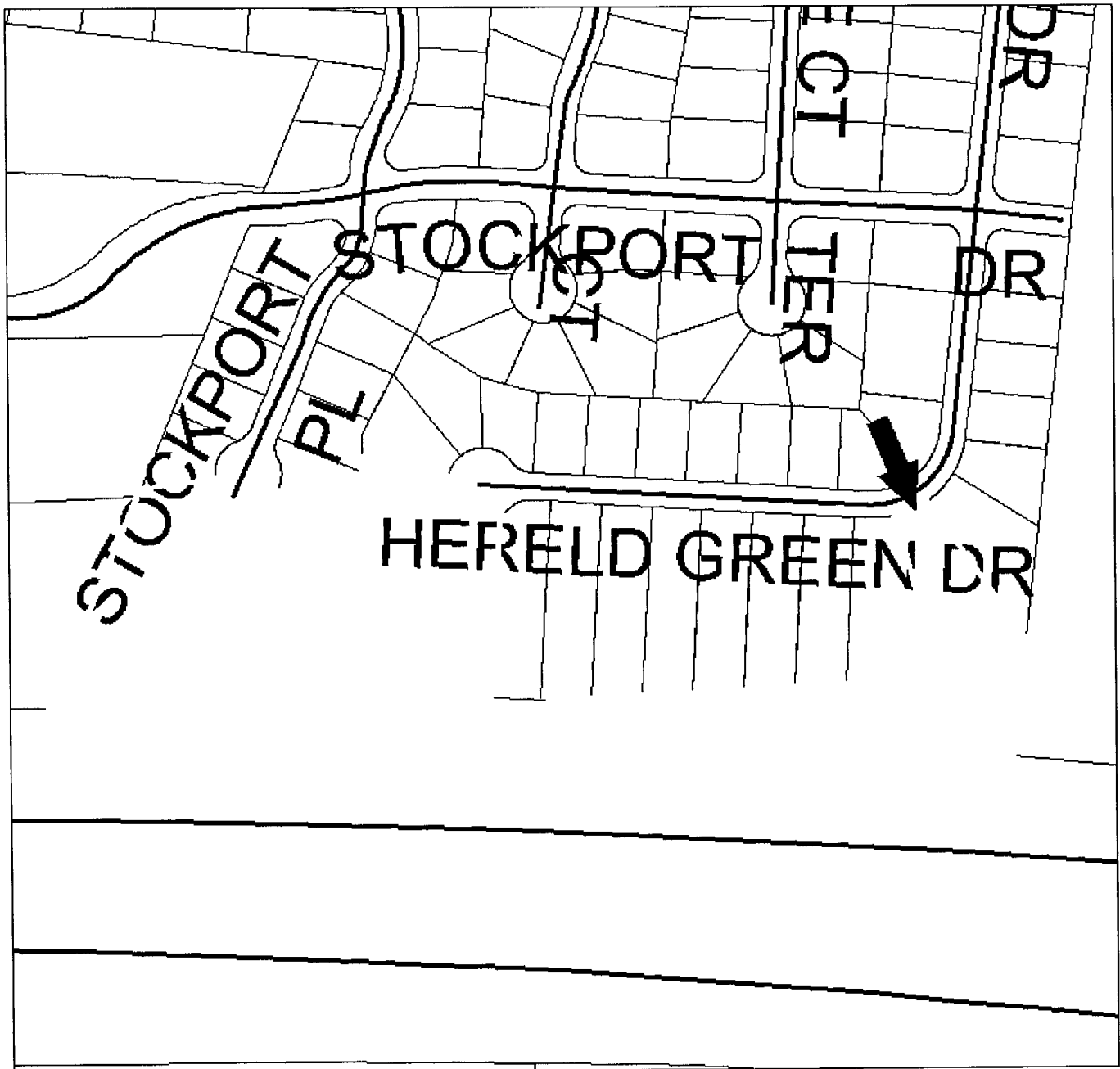


No

#000091

# VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ON HERELD  
GREEN DRIVE FROM REEDY MILL, L.C.



Chesterfield County Department of Utilities



1 inch equals 20637 feet

000092

N=3,674,821.74  
E=11,748,761.61

NAD 83

LOT 82

LOT 81

LOT 80

LOT 79

QUALLA FARMS  
SECTION 'G'

PB: 141, PG: 1-6

LOT 78

LOT 77  
VARIABLE WIDTH  
SEWER EASEMENT  
DB: 4781, PG: 975

LOT 76

VARIABLE WIDTH  
SEWER EASEMENT  
PB: 141, PG: 3-8

N14°56'51"W 251.56'

**PARCEL A**

REEDY MILL, L.C.

GPIN 748-674-5297-00000

5737 HERELD GREEN DRIVE

DB: 4536, PG: 911

1.330 ACRES

LOT 75

N=3,674,911.02  
E=11,749,449.88

S06°34'46"W  
150.95'

ANNA B ATKINS, TRUSTEE  
GPIN 750-675-5784-00000  
DB: 4209, PG: 276



Scale 1" = 100'



425.91' TO THE S/L  
OF STOCKPORT DRIVE  
(EXT'D)

VARIABLE WIDTH  
SEWER EASEMENT  
PB: 141, PG: 3-8

16' SEWER  
EASEMENT

PB: 141, PG: 3-8

VARIABLE WIDTH  
VDOT SLOPE &  
DRAINAGE EASEMENT  
PB: 141, PG: 3-8

L=128.49'  
R=17318.73'  
T=64.24'  
CB=N84°46'52"W  
CH=128.49'  
D=0°25'30"

L=343.68'  
R=17328.73'  
T=171.85'  
CB=N86°13'43"W  
CH=343.67'  
D=1°08'11"

STATE ROUTE 288

N82°29'13"W 201.82'

COMPILED PLAT SHOWING 1.330 ACRES  
OF LAND LYING NORTH OF  
STATE ROUTE 288

Dale District

Chesterfield County, Virginia

DATE: 01/07/2005

SCALE: 1"=100'

JOB NO: C0510010

• PLANNERS • ARCHITECTS • ENGINEERS • SURVEYORS •

501 Branchway Road • Suite 100 • Richmond, Virginia 23236 • Phone (804) 794-0571 • Fax (804) 794-2635



000093



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.7.

**Subject:** Conveyance of an Easement to Virginia Electric and Power Company

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JGH*

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute an easement agreement with Virginia Electric and Power Company for underground cable to serve the new Cosby Road High School.

**Summary of Information:**

Staff recommends that the Board of Supervisors authorize the Chairman of the Board of Supervisor and the County Administrator to execute an easement agreement with Virginia Electric and Power Company for underground cable to serve the new Cosby Road High School.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

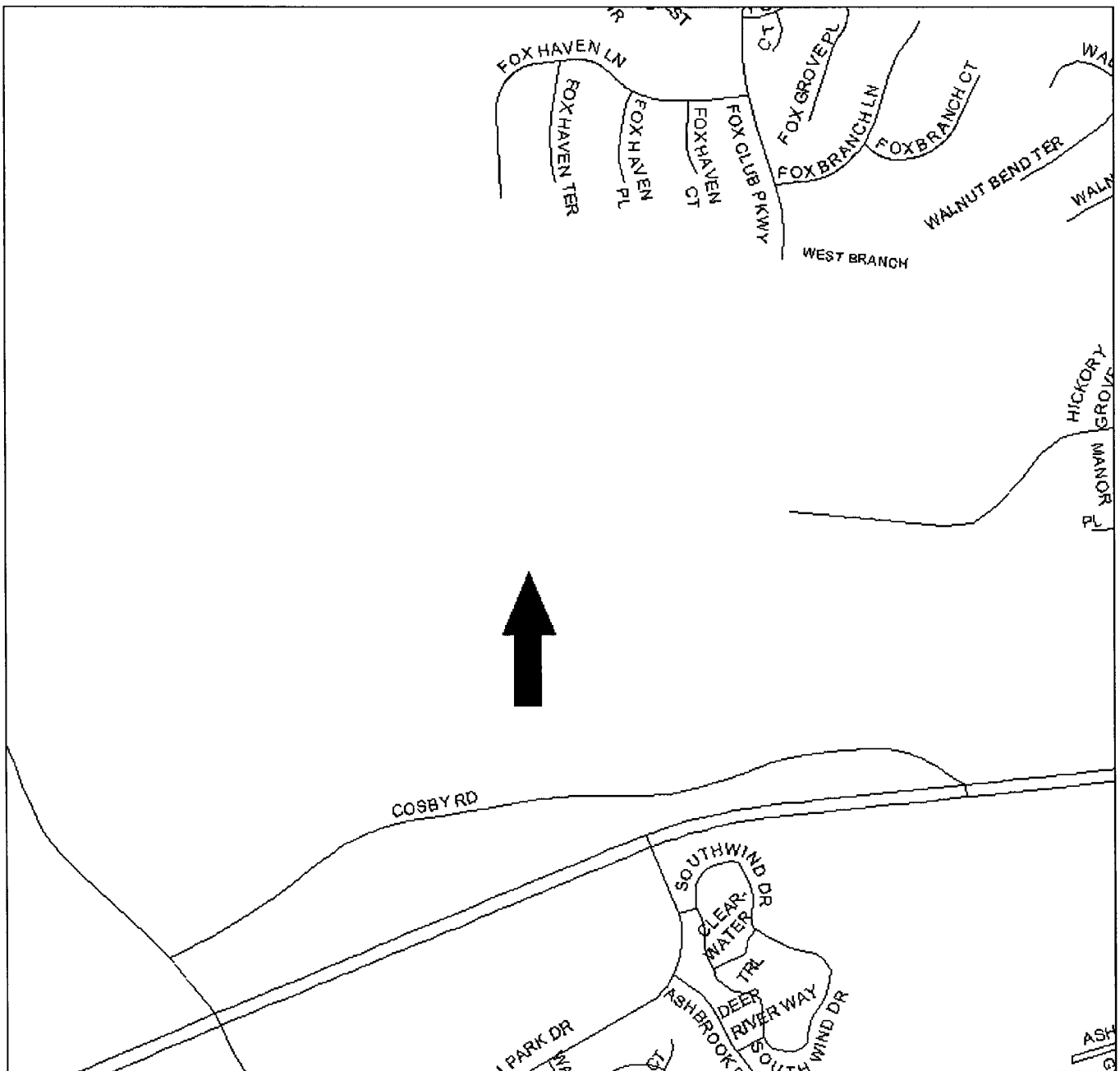


No

#000094

# VICINITY SKETCH

CONVEYANCE OF AN EASEMENT TO VIRGINIA ELECTRIC  
AND POWER COMPANY

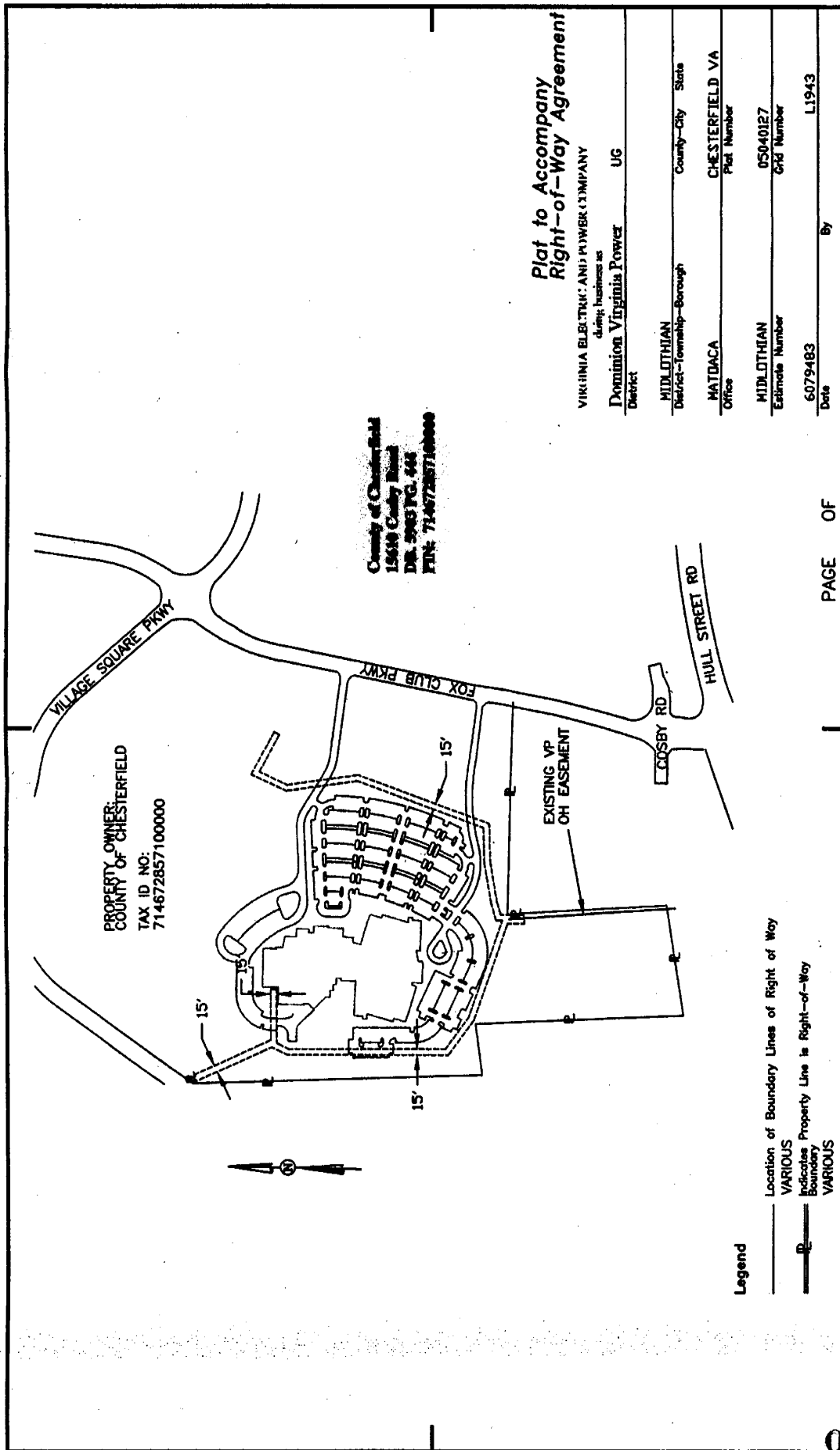


Chesterfield County Department of Utilities



1 inch equals 833.33 feet

000095



# **Plat to Accompany Right-of-Way Agreement**

VIRGINIA ELECTRIC AND POWER COMPANY

doing business as

Dominion Virginia Power UG

District

MIDDLETHIAN

District-Township-Borough

County-City State

MATDACA

Office

CHESTERFIELD VA

Plat Number

MIDDLETHIAN

Estimate Number

05040127

GIS Number

6079483

Date

By

L1943





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.8.

**Subject:** Request Permission to Install a Private Water Service Within a Fifty-Foot County Right of Way to Serve Property at 21305 Hampton Avenue

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JGR*

**Board Action Requested:** Grant G & E Construction Company, Inc., permission to install a private water service within a 50' county right of way, subject to the execution of a license agreement and authorize the County Administrator to execute the water connection agreement.

**Summary of Information:**

G & E Construction Company, Inc., has requested permission to install a private water service within a 50' county right of way to serve property at 21305 Hampton Avenue. This request has been reviewed by staff and approval is recommended.

**District:** Matoaca

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

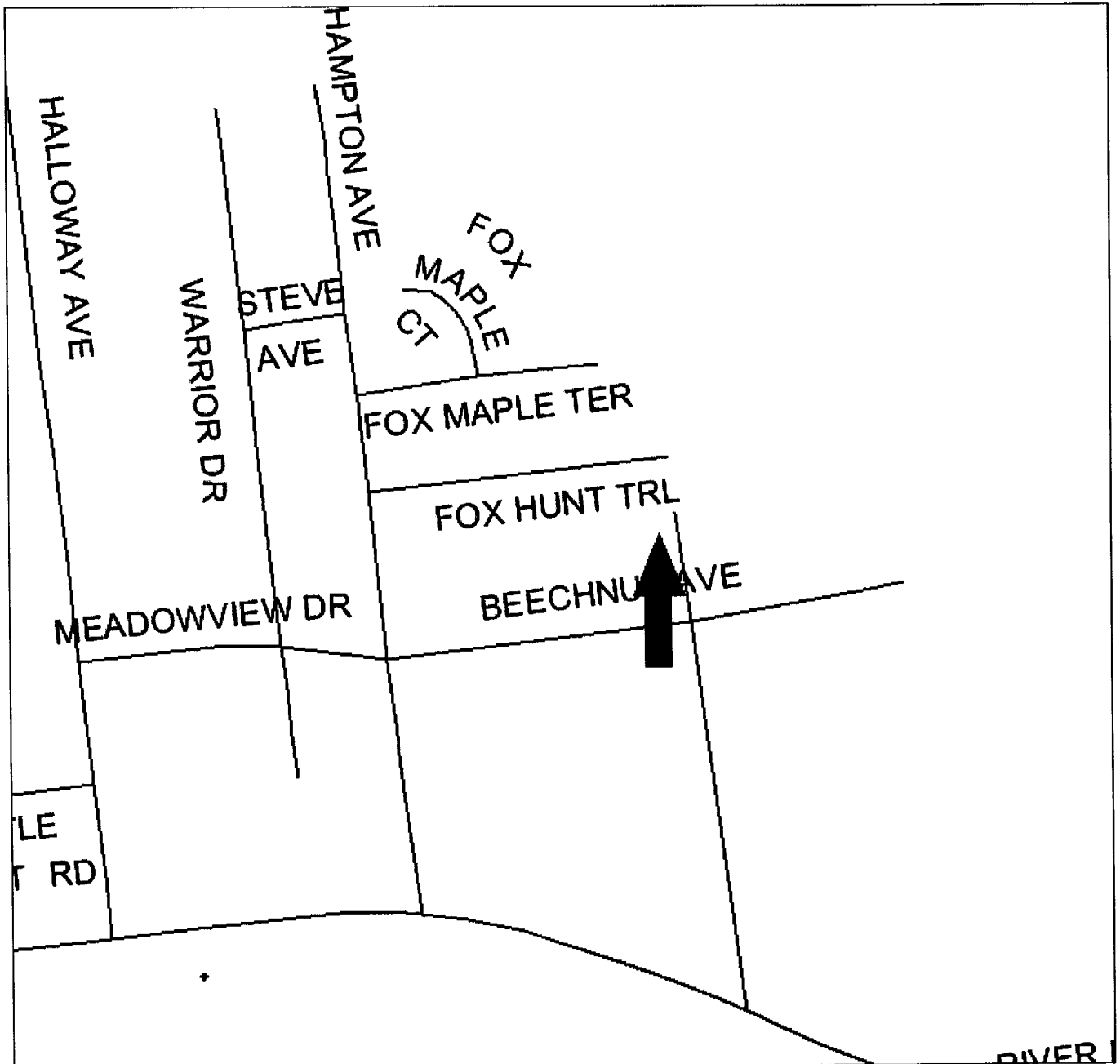


No

# 000097

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE WATER  
SERVICE WITHIN A FIFTY FOOT COUNTY RIGHT OF WAY  
TO SERVE PROPERTY AT 21305 HAMPTON AVENUE

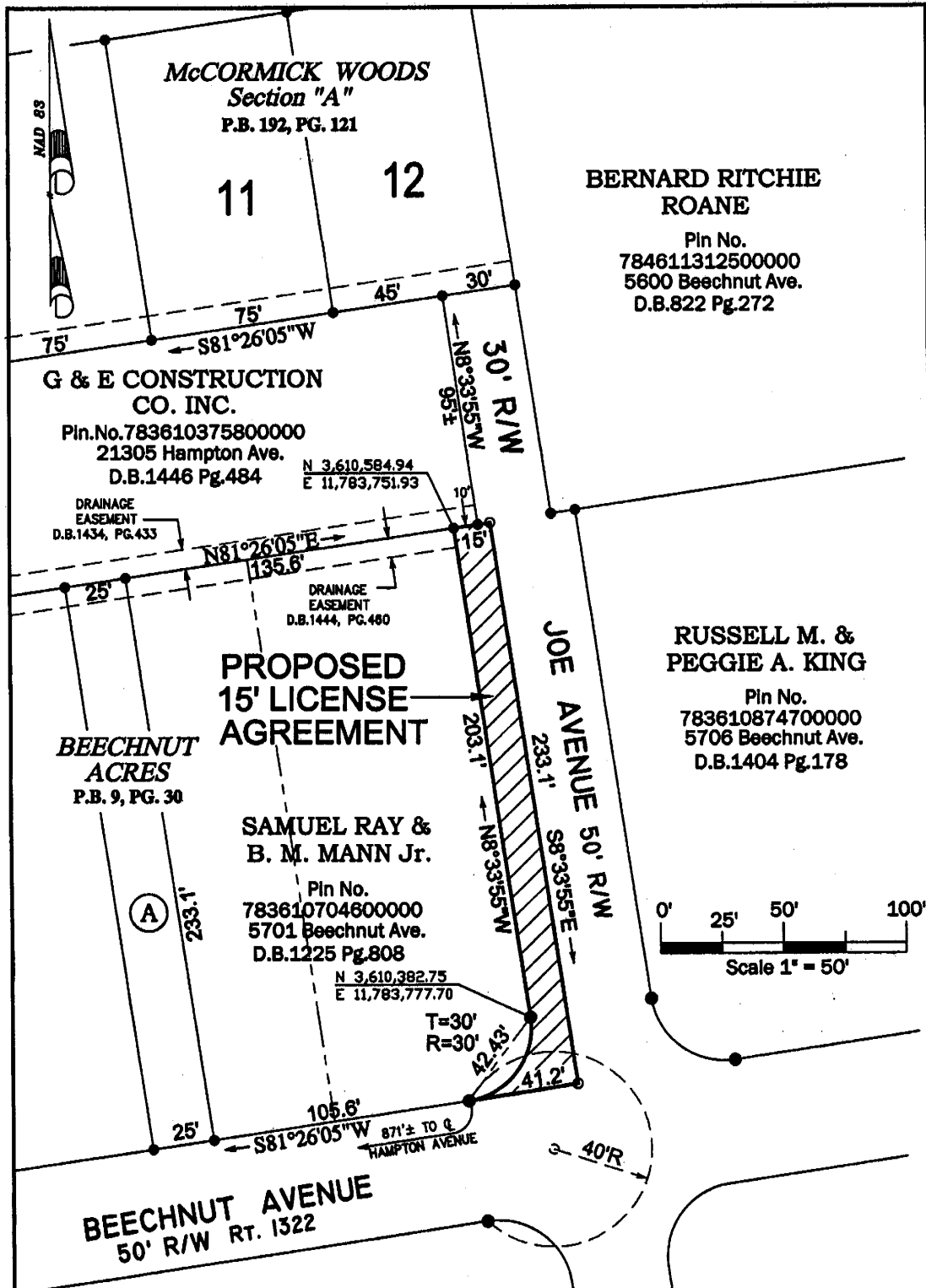


Chesterfield County Department of Utilities




1 inch equals 416.67 feet

000098



PLAT SHOWING A 15' LICENSE AGREEMENT ACROSS THE PROPERTY BELONGING TO THE COUNTY OF CHESTERFIELD, MATOACA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA.

INFORMATION ON PLAT BASED ON  
SUBDIVISION PLAT McCORMICK WOODS  
SECTION "A", P.B 192, PG. 121  
SUBDIVISION PLAT BEECHNUT ACRES  
P.B 9, PG. 30  
DRAINAGE EASEMENT AGREEMENT  
D.B. 1444, PG. 460  
DRAINAGE EASEMENT AGREEMENT  
D.B. 1434, PG. 433  
CHESTERFIELD COUNTY, VIRGINIA G.I.S. SYSTEM

UTILITIES DEPARTMENT CHESTERFIELD COUNTY, VIRGINIA			
SCALE	REVISIONS		DRAWN BY:
1"=50'	DATE		VAG
DATE			CHECKED BY:
1/18/05			
TILE NO.			DRAWING NO.
778-610			

000099



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.9.

**Subject:**

Award of Annual Requirements Contract for Pharmacy Services for the Sheriff's Office, Juvenile Detention, Youth Group Home and Workers Compensation

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

Award annual requirements contract to MAO Pharmacy, Inc. (Westwood Pharmacy) and Ukrop's Super Markets, Inc.

**Summary of Information:**

This annual requirements contract provides pharmacy services for the Sheriff's Office, Juvenile Detention, Youth Group Home and Risk Management. The estimated annual value of this contract is \$225,000.

Preparer: Clarence G. Williams, Jr.

Title: Sheriff

**Attachments:**

☐

Yes

☒

No

#000100



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: February 23, 2005**

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**Budget and Management Comments:**

This item requests that the Board authorize the County Administrator to award an annual requirements contract to MAO Pharmacy, Inc. (Westwood Pharmacy) and Ukrop's Super Markets, Inc. for pharmacy services. The contract, with an estimated value of \$225,000, is for one year with an option to renew for four one-year terms. The estimated start date is March 1, 2005. This contract will provide services for the Sheriff's Office, Juvenile Detention, Youth Group Home and Risk Management.

Funds to cover the costs have been appropriated in each department's respective budget.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000101**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.10.

**Subject:**

Set Public Hearing to Consider Amendments to the County's Massage Therapy Ordinance to Allow Massages to be Performed for Compensation by Massage Therapy Students

**County Administrator's Comments:** *Recommend March 9*

**County Administrator:** *ABR*

**Board Action Requested:**

The Board is requested to set a public hearing for March 9, 2005 to consider amendments to the massage therapy ordinance to allow massages to be conducted for compensation by massage students in a post-secondary school under the supervision of a certified massage therapist.

**Summary of Information:**

With some exceptions, the County's massage therapy ordinance requires that a massage performed for compensation be performed by a massage therapist who is (i) certified by the state and (ii) permitted by the County through the Chief of Police. Further, in most instances, the massage must be performed in a massage clinic that has received a permit from the County.

Recently, the Virginia School of Technology, a proprietary technical school with campuses at the Boulders and in Virginia Beach, approached County staff seeking changes in the massage therapy ordinance. The School offers instructional training for health related occupations such as massage therapist, medical assistant, practical nurse, and medical office specialist.

Currently, massage therapy students at the School receive over 600 hours of massage therapy training and, as part of that training, provide massages to

Preparer: Steven L. Micas

Title: County Attorney  
1923:68218.1(68197.1)

**Attachments:**



Yes



No

#  
**000102**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

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the public under the supervision of certified massage therapists. These massages comply with the County's massage therapy ordinance because the massages are not offered for compensation. The School would like to begin charging customers for these massages in order to recover overhead costs such as supplies and instructor time.

After meeting with representatives of the School and the Police Department, and after consultation with the Health Department, Staff recommends that the Board consider the attached amendments to the massage therapy ordinance. The proposed amendments would apply to public universities, public colleges and post secondary schools that are certified or approved by the State Council of Higher Education for Virginia. The amendments would allow qualifying educational institutions to charge for massages performed by their massage students provided that (i) the massages are performed as part of a course of massage therapy instruction at the school, (ii) the school holds a valid massage clinic permit from the County and (iii) a certified massage therapist holding a County permit is present at all times in the room with the massage therapy student. The ordinance amendments would also allow a massage clinic to be located at a qualifying university, college or school.

Staff believes that requiring the school to obtain a permit for a massage clinic from the County and, also, to be a public university or college, or a post secondary school approved or certified by the State Council, provides sufficient safeguards against abuse of the ordinance exception by fraudulent businesses claiming to be massage schools.

The Police Department and Health Department do not have any objections to the proposed ordinance amendments.

Staff recommends that the Board set a public hearing for March 9, 2005 to consider the ordinance amendments.

1923(05):68218.1(68197.1)

**000103**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTIONS 15-91, 15-92 AND 15-93 RELATING TO  
MASSAGE THERAPY PERFORMED BY MASSAGE THERAPY STUDENTS  
OF A POST SECONDARY EDUCATIONAL INSTITUTION

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 15-91, 15-92 and 15-93 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

**ARTICLE V. MASSAGE CLINICS**

**Sec. 15-91. Definitions.**

For this article, the following words and phrases shall have the following meanings:

*Barber shop:* An establishment which provides one or more of the following services in exchange for consideration: hair care, makeovers, facials, manicures, pedicures, or body waxing.

*Beauty salon:* An establishment which provides one or more of the following services in exchange for consideration: hair care, skin care, makeovers, facials, manicures, pedicures or body waxing.

*Care facility:* A hospital, nursing home, convalescent care facility, assisted living facility, life care facility, or group care facility.

*Certified massage therapist:* Any person who administers a massage to another person, in exchange for consideration, and who has qualified as a certified massage therapist pursuant to the requirements of Code of Virginia, §§ 54.1-3000 and 54.1-3029, including but not limited to a massage clinic operator.

*Chief of police:* The Chesterfield County Police Chief or his designee.

*Client:* A person receiving a massage.

*Consideration:* Anything of value given in exchange for services rendered, including, but not limited to, money, goods, services or advertising.

*Health club:* An establishment which provides health and fitness equipment and programs for its client's use in exchange for any form of consideration. A health club may be located in a hotel or motel but not in a guest room in a hotel or motel.

*Massage:* The treatment of soft tissues for therapeutic purposes by the application of massage and body work techniques based on the manipulation or application of pressure to the muscular structure or soft tissues of the human body. Massage shall not include the diagnosis or treatment of illness or disease or any service or procedure for which a license to practice



medicine, nursing, chiropractic therapy, physical therapy, occupational therapy, acupuncture or podiatry is required by law.

*Massage clinic:* A fixed place of business where a certified massage therapist gives a client a massage. A massage clinic shall either be freestanding or located within a health club, tanning salon, hotel or motel (but not in a guest room in a hotel or motel), beauty salon, ~~or~~ barber shop or within a public university, public college, or post-secondary school that is certified or approved by the State Council of Higher Education for Virginia.

*Massage clinic operator:* The person who files and signs the application for a massage clinic permit and who is responsible for the day-to-day operation of the clinic. The massage clinic operator need not qualify as a certified massage therapist if he or she does not intend to administer massage.

*Public gathering:* Any event occurring in the county that is open to the general public and involves more than 50 persons.

*Seated massage:* A massage of the upper body or feet when the massage client is fully clothed and seated in a chair.

*Tanning salon:* An establishment which has as its primary business the provision of tanning services in exchange for consideration.

#### **Sec. 15-92. Permit required.**

No person shall administer or perform or permit to be administered or performed a massage in exchange for consideration in or upon any premises within the county unless:

- (a) The massage is performed for medical, relaxation, remedial or hygienic purposes; and
- (b) The person performing the massage is a certified massage therapist and holds a valid county permit.
- (c) If a massage is performed in a massage clinic, a valid county massage clinic permit has been issued for the premises.

#### **Sec. 15-93. Exclusions.**

Section 15-92 shall not apply to massages administered for medical, relaxation, remedial or hygienic purposes by

- (i) a physician, surgeon, chiropractor, osteopath or physical therapist duly licensed by the Commonwealth of Virginia;
- (ii) a licensed nurse acting under the prescription or direction of any such physician, surgeon, chiropractor, osteopath, or physical therapist; ~~or~~

(iii) a certified massage therapist acting on the premises of any such physician, surgeon, chiropractor, osteopath or physical therapist and under his prescription or direction. Section 15-92 shall not apply to barber shops or beauty salons in which massage is given to the scalp, face, neck or shoulders only; or

(iv) a student of massage therapy enrolled in a course of instruction for massage therapy at a public university, public college, or post-secondary school that is certified or approved by the State Council of Higher Education for Virginia, provided also that the massage is performed as part of a course of instruction for massage therapy at a massage clinic holding a valid county permit and that a certified massage therapist with a permit from the County is present in the room at all times with the massage therapy student.

In addition, Section 15-92 shall not apply to barber shops or beauty salons in which massage is given to the scalp, face, neck or shoulders only.

(2) *That this ordinance shall become effective immediately upon adoption.*

**000106**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** February 23, 2005

**Item Number:** 8.D.11.

**Subject:**

Appropriation of \$89,500 in State Wireless 911 Services Board Funds

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

Appropriate \$89,500 in state wireless 911 funds to address equipment needs related to the county's automated 911 system.

**Summary of Information:**

The Emergency Communications Center receives funding from the Virginia Wireless E911 Services Board annually for taking wireless 911 calls locally. The county receives these funds on a quarterly basis. At the end of the fiscal year, the county must demonstrate that the state funds were spent on wireless 911 related items. The Wireless Board reimburses localities if the locality spends more than the original allocation. This is the case for Chesterfield. The state Wireless Board in December 2004 reimbursed Chesterfield and as a result, the county currently has excess revenues over the amount originally budgeted which should be appropriated.

Using the \$89,500, the Emergency Communications Center has been able to address several needs, including the automation of volunteer firefighter dispatch and the purchase of other related equipment for the Center's automated 911 systems.

**Preparer:** Barbara Mayfield

**Title:** Director

**Attachments:**



Yes



No

**# 000107**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: February 23, 2005**

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**Budget and Management Comments:**

The Emergency Communications Center is requesting the appropriation of \$89,500 in Virginia Wireless E911 Services Board funds. These funds were received in December 2004 and have resulted in excess revenues over appropriations. These funds are available and should be appropriated for the purchase of enhancements to the volunteer firefighter dispatch system and other equipment needs related to the county's automated 911 system.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000108**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** February 23, 2005

**Item Number:** 10.A.

**Subject:** Developer Water and Sewer Contracts

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:** The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

**Summary of Information:**

The following water and sewer contracts were executed by the County Administrator:

1. Contract Number: 98-0079  
Project Name: Cascade Creek  
Developer: Cascade Creek Development, Incorporated  
Contractor: R. J. Smith Construction, Incorporated  
Contract Amount: Water Improvements - \$160,830.53  
Wastewater Improvements - \$240,321.03  
District: Dale

Preparer: Craig S. Bryant

Title: Director of Utilities

**Attachments:**

☐

Yes

☒

No

# 000109

2.    Contract Number:    04-0273  
      Project Name:       Market Square Elderly Housing, Phase III  
  
      Developer:           Market Square Elderly Housing Phase III, LLC  
  
      Contractor:          R. J. Smith Construction, Incorporated  
  
      Contract Amount:     Water Improvements -                    \$51,530.00  
                             Wastewater Improvements -               \$14,805.00  
  
      District:             Bermuda



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 10.B.

**Subject:**

Status of General Fund Balance, Reserve for Future Capital Projects,  
District Improvement Fund, and Lease Purchases

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lane B. Ramsey

**Title:** \_\_\_\_\_ County Administrator

**Attachments:**



Yes



No

#

**000111**

CHESTERFIELD COUNTY  
GENERAL FUND BALANCE  
February 23, 2005

BOARD MEETING DATE	DESCRIPTION	AMOUNT	BALANCE
07/01/04	FY2005 Actual Beginning Fund Balance		\$49,403,714
07/01/04	Hurricane Isabel accrual	(3,379,255)	\$46,024,459
07/01/04	FY2005 Adjusted Beginning Fund Balance		\$46,024,459
07/01/04	FY05 Addition to Fund Balance	750,000	\$46,774,459
11/23/04	Designate excess revenue (County) for non-recurring items in FY2006	(2,163,220)	\$44,611,239
11/23/04	Designate excess expenditures (County) for non-recurring items in FY2006	(226,540)	\$44,384,699
11/23/04	Designate excess expenditures (Schools) for non-recurring items in FY2005	(3,077,862)	\$41,306,837
11/23/04	FY04 Results of Operations - restore CSA fund balance shortfall for use in FY2005	(90,237)	\$41,216,600
11/23/04	FY04 Results of Operations - Bond referendum expenditures in FY2005	(60,000)	\$41,156,600
11/23/04	FY04 Results of Operations - Pay plan adjustments in three departments in FY2005	(257,800)	\$40,898,800

**000112**



CHESTERFIELD COUNTY  
RESERVE FOR FUTURE CAPITAL PROJECTS  
TRADITIONALLY FUNDED BY DEBT  
February 23, 2005

Board Meeting Date	Description	Amount	Balance
<b>FOR FISCAL YEAR 2003 BEGINNING JULY 1, 2002</b>			
4/10/2002	FY03 Budgeted Addition	8,600,000	10,111,312
4/10/2002	FY03 Capital Projects	(7,277,800)	2,833,512
8/28/2002	Purchase land for athletic facilities at Spring Run Elementary School, closing costs, and environmental assessment	(140,000)	2,693,512
<b>FOR FISCAL YEAR 2004 BEGINNING JULY 1, 2003</b>			
4/9/2003	FY04 Budgeted Addition	9,354,000	12,047,512
4/9/2003	FY04 Capital Projects	(8,559,300)	3,488,212
7/23/2003	National search for a developer to revitalize the Cloverleaf Mall area	(44,000)	3,444,212
10/22/2003	Debris pick-up program due to Hurricane Isabel	(1,000,000)	2,444,212
4/14/2004	To General Services for building unexpected repairs and maintenance items incurred during FY04	(125,000)	2,319,212
4/14/2004	Trf to Sheriff for start-up expenses and capital for new replacement jail project	(260,000)	2,059,212
4/14/2004	Designate funding for police vehicles associated with the new COPS grant. Funds to be transferred to Police in FY2006	(500,000)	1,559,212
<b>FOR FISCAL YEAR 2005 BEGINNING JULY 1, 2004</b>			
4/14/2004	FY05 Budgeted Addition	9,600,000	11,122,692
4/14/2004	FY05 Capital Projects	(8,496,900)	2,625,792
7/28/2004	Pre-development studies for Cloverleaf Mall	(65,000)	2,560,792
8/11/2004	Deposit on acquisition of the mall buildings at Cloverleaf Mall	(250,000)	2,310,792
9/3/2004	Purchase of public safety equipment for search and rescue, natural disasters and other emergency situations	(59,600)	2,251,192
10/13/2004	Operating costs associated with Cloverleaf Mall for 2004/2005	(500,000)	1,751,192
10/13/2004	Debt Service costs associated with IDA loan for Cloverleaf Mall	(300,000)	1,451,192
10/13/2004	Other Cloverleaf Mall operating costs (including costs associated with the acquisition of additional property)	(250,000)	1,201,192
11/10/2004	Woodmont Drive road and waterline repairs resulting from damage from Tropical Storm Gaston	(30,455)	1,170,737

**000113**

**DISTRICT IMPROVEMENT FUNDS**  
**February 23, 2005**

<u>District</u>	<u>Prior Years Carry Over*</u>	<u>FY2005 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 2/23 Agenda</u>	<u>Balance Pending Board Approval</u>
<b>Bermuda</b>	\$11,647	\$48,500	\$23,623	\$5,500	\$31,024
<b>Clover Hill</b>	43,363	48,500	39,751	0	52,112
<b>Dale</b>	75,769	48,500	26,365	10,950	86,953
<b>Matoaca</b>	58,871	48,500	27,725	0	79,646
<b>Midlothian</b>	34,064	48,500	38,684	0	43,880
<b>County Wide</b>	0	13,500	0	0	13,500

**000114**

Prepared by  
Accounting Department  
January 31, 2005

## SCHEDULE OF CAPITALIZED LEASE PURCHASES

### APPROVED AND EXECUTED

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 01/31/05</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$12,075,000
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	10,965,000
03/01	Telephone System Upgrade	1,222,411	03/05	34,144
04/01	School Copier Lease #2 – Manchester High School	20,268	03/06	5,620
11/00	School Copier Lease #3 – Chester Middle School	20,268	09/05	3,288
09/01	School Server Lease	278,372	07/05	58,647
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	5,780,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	21,970,000	11/24	21,970,000
11/04	School Archival/Retrieval System Lease	21,639	01/08	19,698
12/04	Energy Improvements at County Facilities	1,519,567	12/17	1,519,567
12/04	Energy Improvements at School Facilities	427,633	12/10	427,633
TOTAL APPROVED AND EXECUTED		<u>\$61,405,158</u>		<u>\$52,858,597</u>

### PENDING EXECUTION

<u>Description</u>	<u>Approved Amount</u>
None	

**000115**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: February 23, 2005**

**Item Number: 14.**

**Subject:**

Resolution Recognizing the Meadowbrook High School Monarchs Varsity Football Team for its Outstanding Accomplishments and Sportsmanship

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

The Honorable Kelly E. Miller has requested that the Board of Supervisors commend and recognize the Meadowbrook High School Monarchs Varsity Football Team for their superior achievements and representation of Chesterfield County.

**Summary of Information:**

The Meadowbrook High School Monarchs Varsity Football Team was the 2004 Central Region Champion and the 2004 State AAA Division Five State Champion.

Preparer: Michael S. Golden

Title: Director, Parks and Recreation

**Attachments:**



Yes



No

**000116**

RECOGNIZING THE 2004 MEADOWBROOK HIGH SCHOOL  
VARSITY FOOTBALL TEAM FOR ITS OUTSTANDING  
REPRESENTATION OF CHESTERFIELD COUNTY

WHEREAS, participation in high school sports has long been an integral part of Chesterfield County's educational, physical, and emotional development for students; and

WHEREAS, Mr. William Bowles, coach of the Meadowbrook High School Boys Varsity Football Team completed his 21<sup>st</sup> year of coaching in Chesterfield County, and was named State Football Coach of the year; and

WHEREAS, under Mr. Bowles and his staff's guidance and direction, the 2004 Meadowbrook Monarchs finished the regular season 9-1; and

WHEREAS, the Meadowbrook Monarchs were the Central Region Champions; and

WHEREAS, the Meadowbrook Monarchs were the AAA Division 5 State Champions; and

WHEREAS, the senior members included Teorn Whitlock, Roy Haliburton, Christopher Walker, Michael Traylor, Terrance Peterkin, DeAndre King, Kenneth Mistak-Conner, Darren Dyson, Dewayne Kelley, Geoffrey Brown, James Thorpe, Detrich Anderson, Francis Babaran, and Andrew Frie; and

WHEREAS, the citizens of Chesterfield County continue to support high school football games.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 23<sup>rd</sup> day of February 2005, publicly recognizes the Meadowbrook High School Varsity Football Team for its outstanding representation of Chesterfield County.

AND, BE IT FURTHER RESOLVED, that the Board of Supervisors, on behalf of the citizens of Chesterfield County, hereby commends the Meadowbrook Monarchs for their splendid sportsmanship and expresses their best wishes for continued success.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 16.

**Subject:**

Hold a Public Hearing to Consider the Appropriation of Up to \$30,000,000 in Payment to the Escrow Agent for Advance Refunding of Series 1998A and Series 1999A General Obligation Bonds and Closing Costs

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*[Signature]*

**Board Action Requested:**

Hold a Public Hearing to consider appropriation of up to \$30,000,000 for the advance refunding of Series 1998A and Series 1999A general obligation bonds and closing costs.

**Summary of Information:**

The County's financial advisors (Public Resources Advisory Group) have analyzed the County's outstanding general obligation debt and determined that the market is favorable for refinancing various callable bonds. The projected present value savings as a percentage of refunded par of 5.59% could result in an estimated present value savings of \$1.1 million.

At its February 9, 2005 meeting the Board adopted a resolution authorizing the issuance, sale and delivery of general obligation public improvement refunding bonds. Staff requests that the Board of Supervisors hold a public hearing on February 23, 2005 to consider the appropriation for the refunding and related closing costs.

Preparer: Rebecca T. Dickson

Title: Director, Budget & Management

**Attachments:**

☐

Yes

☒

No

# **000118**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** February 23, 2005

**Item Number:** 18.

**Subject:**

Adjournment and Notice of Next Scheduled Meeting of the Board of Supervisors

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

Motion of adjournment and notice of a meeting with Legislators to be held on March 7, 2005 at 5:00 p.m. Dinner in Room 502 with the Social Services Board and budget presentation to follow.

Preparer: Lisa H. Elko

Title: Clerk to the Board

**Attachments:**

☐

Yes

☒

No

#

**000119**